



Abubakar Khan

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DOB: 12-Sep-1993

Akgabeen@gmail.com

Nationality:Pakistan

Religion: Muslim

Address: Hor Al Anz Near Talal Super Market 6c Street Diera Dubai

CAREER OBJECTIVE:

- To pursue a challenging career in a dynamic and a progressive organization in order to fully utilize my knowledge and creativity towards furtherance of my own and the organization's goals.*
To get an opportunity where I can make the best of my potential and contribute to the organization's growth.

EDUCATION:

2011-2013 -

PRE-ENGINEERING

Institution:

Board of Intermediate and Secondary Education Swat KPK

2014-2016 -

DIPLOMA OF ASSOCIATE ENGINEERING

Institution:

Board of Technical Education Peshawar.

2010-2011

MR MODEL SECONDARY SCHOOL

Completed Secondary School Certificate (Science)

LANGUAGES:

English,Hindi,Urdu & Pushto.

COMPUTER SKILLS:

Excel

MS-Office

POS (Point of Sale)

Window Installation

Software Installation

Internet Surfing

Data Entry

CERTIFICATIONS:

- **Azad Medicine Company**

(Computer Operator)

- **White Pharmacy**

(Sales & Purchasing Manager)

White Mega Mart

(Salesman/Cashier &Marketing Manager)

WORK EXPERIENCE:

RELATIONSHIP OFFICER:

Jubilee Life Insurance Pakistan (2014-2016)

RECEPTIONIST & COMPUTER OPERATOR:

Azad Medicine Company Swat (2016-2018)

PURCHASING & MARKETING:

White Pharmacy & Mega Mart (2020-2023)

SALESMAN AND DEALER:

White Mega Mart (2018-2020)

MANAGER:

White Pharmacy & Mega Mart (2020-2023)

RELEVANT SKILLS:

First Aid Emergency

Warehouse/Store Keeper

Cashier

Able to work with tight deadlines

Solid work ethics

Quality Customer Service

SKILLS AND ACTIVITIES:

- Language known English, Urdu, and Pashto
 - Good communication skill
 - Good competitive and participative skills
 - Planning and organizing
 - Stress tolerance
 - Initiative, Ambitious and Co-operative.
 - Information and task monitoring
 - Understanding of excel, Ms word, power point
 - Internet surfing.
 - Traveling around World helped develop my communication skills through meeting variety of people
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REFERENCE:

Available on demand.