



ABZAR RAHMAN

Store Assistant

CONTACT



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Deira, Dubai, UAE

SKILLS

- Inventory Control
- Customer Service
- Purchase Orders
- Customer Service
- Communication
- Data Entry
- Problem Solving

LANGUAGE

- English
- Tamil

PROFESSIONAL PROFILE

Experienced store assistant with a strong background in customer service, inventory management, and sales support. Skilled in maintaining a clean and organized store environment while providing excellent assistance to customers. Proficient in handling transactions, restocking shelves, and ensuring customer satisfaction.

WORK EXPERIENCE

Lite Bite Foods Chennai, TN, India

Store Assistant

Jan 2022 - Dec 2022

Vindicating accurate inventory and also amendable for receiving, loading/ unloading & counting stack items. Record data, counts, grades weight and articles. Examining incoming goods & order assuring its quality and quantity compliances. To probe incoming order against items listed on requisitions invoices or other forms. Items to be kept stored in the warehouse, stoke rooms and storage yards in the order in a handy way. To coordinate with suppliers for well timed delivery of goods to sort out any anomalies if occurred. To direct regular stock audits to identify and reform anomalies. Verifying inventory computation accuracy by comparing them to physical counts of stocks and investigate anomalies and adjust errors. Pointing out stock's items with identification of codes, figures or letter using identification tags, stamps, electrical marking tools and other labeling equipment's.

EDUCATION

Bachelor in Computer Application

SRM University 2019 - 2022

Ready to Join Immediately