



MUHAMMED AFSAL M

ACCOUNTANT

muhammedafsalmbatta@gmail.com

+971508584532/919526012992

KERALA, MALAPPURAM, INDIA

05 February, 1998

Emerging accounting professional ready to develop career foundation with expanding operation. Dedicated to keeping records accurate and controls tight to meet all business needs. Systematic and well-organized with strong attention to detail mathematical acumen and GAA knowledge.

WORK EXPERIENCE

ACCOUNTANT

N wood|Sogathamad

08/2022 - Present

Kottakkal, india

Achievements/Tasks

- Maintaining financial records, including journal entries, general ledger accounts, bank reconciliation and accounts payable and receivables
- Processing invoices, payments and expenses
- Preparing and submitting financial reports, statements and budgets
- Financial statement @ulatory reporting
- Managing the company petty cash
- cashier
- Bill keeping for GST filling
- Suppliers handling

ASSISTANT ACCOUNTANT

Domobel|Thirunnavaya

01/2020 - 07/2022

Thirunnavaya, india

Achievements/Tasks

- Assisting Maintaining financial records, including journal entries, general ledger accounts, bank reconciliation and accounts payable and receivables
- Assisting Processing invoices, payments and expenses
- cashier

Sales

X five cars|vettichira

2017 - 11/2019

Puthanathani, india

Achievements/Tasks

- Cashier
- Sales

EDUCATION

Bachelor of commerce (B COM)

Unniversity of calicut

2017 - 2020

HSE-COMMERCE

Board of higher secondary examination Kerala

2015 - 2017

SSLC

Board of public examination, kerala

2015

Diploma in indian foriegn accounting (DIFA)

G TEC Puthanathani

2021

SKILLS

IT skill

payroll

General ledger

Recording voucher

ERP software management

Critical thinking ability

Financial Statement

Account Analysis

Inventory conroller

Cash management

Problem solving

Customer service

IT KNWOLEDGE

Micro soft Excel

Micro soft word

Power point

Tally ERP9

Peach tree

Quick book

Tally prime

xero

onix

Polosys (EasyBiz)

LANGUAGES

Malayalam

Native or Bilingual Proficiency

Hindi

Full Professional Proficiency

Tamil

Full Professional Proficiency

English

Native or Bilingual Proficiency

Arabic

Professional Working Proficiency

INTERESTS

Foot ball

Travelling