



MOHAMED SHAMEEN MOOKKAMMAL

ACCOUNTANT



PROFILE INFO

Certified Accountant With Years Of Experience In Accounting And Financial Auditing. Looking For An Opportunity In A Fast Growing Company To Build Out Best Accounting Practices And Make Accounting A Competitive Advantage Within The Organization



WORK EXPERIENCE



Assistant Accountant

Sanford Middle East Dwc
Dubai

2013-2017

- Preparation Of Invoice, Quotation, Delivery Challen, Stock Transfer
- Maintenance Of Vendor Billing Details
- Assisted In The Review And Audit Of Inventory



Accountant

Areen East and West LLC
Dubai

2018-2022

- Maintain Internal Audit: Store And Accounts Book- Maintain Petty Cash Book
- Maintaining Books Of Accounts In Tally Maintaining Bank Reconciliation Statement And Reconciliation Of Debtors & Creditors
- Accounts Payable's/Receivables
- Prepare Bank Deposits By Compiling Data From Cashiers, Verifying And Balancing Receipts And Sending Cash, Checks, Or Other Forms Of Payment To Bank.
- Prepare Income Expense Profitability Reports.



MY SKILLS & EXPERTISE

Tally



Ms Excel



Ms Word



Communication



Time Management



Team working



CERTIFICATE

**Advanced
Hardware And
Network Program**

IIHT Computer Education

**Bachelor Of
Commerce**

Calicut University



CONTACT



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Email

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Passport No

T 2200090



Date Of Birth

28-06-1991



Visa Status

Visiting Visa



EDUCATION



SSLC

Kerala Board



PLUSTWO

Kerala Board



**Advanced Hardware
And Network Program**

IIHT Computer Education



Bachelor Of Commerce

Calicut University



LANGUAGE

- English
- Hindi
- Malayalam
- Arabic