



ADARSH R NAIR

Retail Store Manager

Permanent Address:

Padickal House, Noorommavu
P.O. Anicadu, Pathanamthitta
- 689589, Kerala, India.

Phone : +971 529081737

E-mail :

adarshrnaair1995@gmail.com

Current location: UAE

SKILLS

- # Communication skills.
- # Leadership.
- # Positive Attitude.
- # Team Player.

LANGUAGES

English: Fluent
Malayalam: Fluent
Hindi: Intermediate.

PERSONAL INFO

Date of Birth: 28-09-1995
Father's name:
P.B. Radhakrishnan Nair
Passport Number: **R9038574**

ABOUT ME

Looking for job opportunities that will help me prove my worth in stressful situations as well as situations of emergency, flexible with work shifts and meticulous in record-keeping and patient interaction

EDUCATION

- **Professional Diploma in Logistics & Supply Chain Management.**
Year - 2017 passed from KELTRON, Govt of Kerala.
- **Bachelors in Science WITH Computer Application**
Year - 2016 passed from MG University, Kerala.
- **Plus Two (School Level)**
Year - 2013 passed from NSS H.S.S. Karukachal, Kerala

WORK EXPERIENCE

- **House Of Spirits Abu Dhabi, Al Ain, UAE.**

Retail Store Manager (29th June,2023 to present)

Developed the sales of new shop with a growth of 5% monthly. Full responsibility of the store, including the stocks, sales and cash. Prepare monthly stock reports and daily cash report for the check on growth. Training for the team on products, system and customer service.

- **Drinks & Delights Abu Dhabi, UAE.**

Assistant Shop Incharge (4th June,2022 to 28 June 2023)

Supervising the store activities and functions on timely manner. Implementing the policies and achieving the store goals and KPI's. Assisting and reporting Store Incharge regarding day to day operations. Overlook the stock and takes care of the customer enquiries and necessary objectives.

- **Uniglobe General Trading, Ajman, UAE.**

Store Keeper (19th Dec, 2019 to 3rd June,2022)

Timely monitoring the flow of goods inward and outwards, Issuing vouchers against the Good, assisting the Store manager in maintaining records, Implementing FIFO on goods and timely stock check and documents preparation.

- **Gokulam Park Hotel, Cochin, India**

Accounts Assistant (01st Sept, 2018 to 31st Jan,2019)

Assisting the finance manager on preparation of journals and books of entry. Preparation of vouchers - purchase and sales. Conducts internal audit.

- **Gokulam Park Hotel, Cochin, India.**

Trainee - Purchase & Store Department (01st May, 2018 to 01st sept,2018)

Internship program - support in purchase and sales of commodities for the hotel day to day functions and quality control and assessment on purchased goods.