



SUMMARY

A dedicated and seasoned senior operational supervisor with more than 7 years of experience offering top-tier assistance to Managers. Skilled in devising, coordinating, and implementing effective operational strategies across various industries, encompassing operations, logistics-warehouse management, organizational development, and team cultivation. A strategic thinker and operational expert adept at enhancing departmental and organizational operations to elevate performance, productivity, efficiency, and profitability. Demonstrates outstanding communication and interpersonal aptitude, excelling both autonomously and collaboratively within a team setting.

EDUCATION

KERALA UNIVERSITY

Bachelor of Science in Computer Science
2011 - 2014

INDIAN INSTITUTE OF LOGISTICS

Diploma logistics
2014 - 2015

SKILLS

- Strong organizational and time-management skills
- Exceptional communication and interpersonal skills
- Ability to work independently and as part of a team
- Detail-oriented and able to handle multiple tasks simultaneously
- Team building
- Emergency Response
- Problem-solving aptitude
- Professionalism
- Active Listening
- Logistics Management
- FIFO Rule
- Warehouse Logistics
- Warehouse Operations
- Operational strategy development
- Process improvement
- Performance measurement
- Load Planning
- Order Fulfillment
- Work Order Explanation
- Records Maintenance
- Safety Procedures

PROFESSIONAL EXPERIENCE

Senior operations supervisor

SAFCO INTERNATIONAL GENERAL TRADING | 2022 - Present

- Identified areas for improvement, devising and implementing cost-effective solutions to improve results.
- Collaborated with cross-functional teams to implement operational improvements and business strategies.
- Applied strong analytical skills to translate business requirements into effective technical solutions.
- Led and coached team leaders to meet performance targets and deliver operational excellence.
- Reviewed safety programme, reducing workplace accidents by 0%. Led and managed administrative staff to maintain smooth daily operations.
- Developed, recommended and implemented strategies to improve employee work quality and speed.
- Investigated issues affecting group operations, prepared reports and helped correct problems.
- Managed and motivated high-performing teams for successful KPI attainment.
- Supervised daily operations, acting as point of contact for any queries or obstacles.
- Introduced new onboarding and training procedures that helped to increase overall company productivity. Oversaw daily operations to achieve high productivity levels.
- Processed invoices and payment runs with complete accuracy. Completed duties to deliver on targets with accuracy and efficiency.
- Improved efficiency and productivity by acquiring new skills.

operations supervisor

Q-Gourmet LLC | 2021-2022

- Leveraged supply management experience and industry contacts to streamline distribution activities.
- Analysed inventory reports to achieve strong product availability.

LANGUAGES

- Malayalam:Proficient
- English:Proficient
- Hindi:Proficient
- Tamil:Advanced

PERSONAL DETAILS

- Natioanality: INDIAN
- Sex: Male
- Date Of Birth:14/02/1992
- Marital status:Married
- Passport No:J3950745
- Visa Status:Residential
- Licence No:4274900
- HomeAddress:PUTHIYAVETETIL,VAIKO
MPO,TRIVANDRUM,KERALA,INDIA,69
5308

operations supervisor

Landline General Trading LLC | 2019 - 2020

- Delivered performance appraisals to drive team productivity.
- Minimised accidents and near misses with rigorous health and safety training.

warehouse supervisor

SWITZ Group | 2016 - 2019

- Oversaw records covering purchasing transactions, distribution flow and stock storage.
- Spearheaded improvements in warehouse operations and workflow to optimise efficiency.
- Selected, trained and performance-managed staff to build results- focused team.
- Improved warehouse layout to maximise storage space.

logistics supervisor

FREIGHTCAN LOGISTICS | 2015 - 2016

- Led and managed projects to support logistics efforts and plans.
- Coordinated dispatching of transport vehicles distributing goods across entire TamilNadu.

DECLARATION

I hereby declare that the informaion furnished above is true to my knowledge and beleif.

Adarsh Anil