



# Adil Abbobacker

## Accountant

Highly analytical, result-driven accounting specialist skilled at working quickly and accurately under tight deadlines. Extensive knowledge of Excel and QuickBooks. Analyzed budgets, financial reports and projections for accurate reporting of financial standing.

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📍 Dubai, UAE

📅 27 May, 2000



## WORK EXPERIENCE

### Accountant

Samalumma India Private Limited

*Kannur, India*

#### Tasks

- Handle monthly, quarterly and annual closings
- Compute taxes and prepare tax returns.
- Prepare budget forecasts.
- Reinforce financial data confidentiality and conduct database backups when necessary.
- Manage all accounting transactions.
- Ensure timely bank payments.

### Assistant Accountant

Bluceps

*08/2022 - 02/2023*

*Ernakulam, India*

#### Tasks

- Manage all accounting transactions
- Report on the company's financial health and liquidity
- Reconcile accounts payable and receivable .
- Publish financial statements in time.
- Audit financial transactions and documents.
- Performing clerical and administrative duties.
- Responsible for performing a variety of professional accounting functions.
- Recommending ways to reduce costs and increase profits.



## EDUCATION

### Master Of Business Administration - MBA HR

Jain University

### Bachelor Of Commerce - Co-operation

Sir Syed Institute For Technical Studies

### Diploma In International Financial Reporting Standards (IFRS)

DSL Technologies

### ICCA

(International Certification in Corporate Accounting)



## SKILLS

Advanced Excel

Microsoft office

Accounts payable

Accounts Receivables

Tally

Banking

Reconciliation

QuickBooks

Taxation

General Ledger

GST Filing

SAP-FICO

Journal posting

Xero software

Statutory Audit



## PASSPORT DETAILS

Passport No : T8505841

Date of issue : 23/09/2019

Date of expiry : 22/09/2029

VISA status : Visit Visa

Place of issue : Kozhikode



## LANGUAGES

English

*Full Professional Proficiency*

Malayalam

*Native or Bilingual Proficiency*

Hindi

*Professional Working Proficiency*