

# Muhammad Adnan

## Sales Specialist

I'm a Sales specialist of experience working in consumer industry, providing valuable expertise in sales and customer service to develop the business.



[adnan1539@gmail.com](mailto:adnan1539@gmail.com)

+971586109291

Dubai, United Arab Emirates

(UAE Driving License Holder)

## WORK EXPERIENCE

### MASAFI CO LLC

#### MARKET SALESPERSON

*Current Job*

*Dubai, UAE*

##### *Achievements/Tasks*

- Be responsible for all aspects of servicing and merchandising within assigned accounts.
- Build positive relationships and effective partnership with the ultimate decision maker in all assigned accounts.
- Have extensive knowledge of the brands and knowing in-depth features and benefits of each compare to the competition.
- Merchandising and building product displays.
- Planning executive and the sales strategy, and the customer and the account strategies within the territory



## SKILLS

Sales

Marketing

Customer Service

Visual Merchandising

Time Management

## LANGUAGES

English

*Full Professional Proficiency*

Arabic

*Full Professional Proficiency*

Hindi

*Full Professional Proficiency*

Urdu

*Full Professional Proficiency*

## ANSAR GROUP OF COMPANIES

### SALESMAN CUM SUPPORT DRIVER

*2 years*

*Dubai, UAE*

##### *Achievements/Tasks*

- Greet customers and as a certain what each customer wants to need.
- Maintain knowledge of current sales and promotions, policies regarding payment and exchanges.
- Compute sales prices, total purchases and receive and process cash or credit payments.
- Meeting and dealing with new and existing suppliers regarding new items or even promotional items and responsible for discounts to be offered by the vendors.
- Maintaining strong relation with vendors.
- Practice safe driving habits. Follow all state and national safety regulations and standards.
- Follow schedules and rerouting in a timely manner when faced with traffic or congestion.
- Keep interior of vehicle clean of debris and clutter.



## IFFCO LLC (UAE)

### GENERAL STORE KEEPER (Emirates National Poultry Farms)

*2 years*

*Dubai, UAE*

##### *Achievements/Tasks*

- Receiver of goods from production, coordinating LPO's, receiving and purchasing general items from the suppliers.
- Check specifications, quality and quantity of the received items as per invoice.
- Prepare items receipt in the system.
- Issue items as per document demand slip.
- Responsible for updating and safekeeping all warehouse records and documents.
- Prepare monthly purchase and items issue report.
- Tally the stock with system and physical.
- Preparing report on monthly basis and submitting to accounts department.



## EDUCATION

### Bachelor of Arts

*06/2014*

*Sawabi, Pakistan*

### Higher Secondary

#### Metric

*05/2010 - 2012*

*Sawabi, Pakistan*