# Muhammad Adnan

### Sales Specialist

I'm a Sales specialist of experience workingin consumer industry, providing valuable expertise in sales and customer service to develop the business.



SKILLS

English

Hindi

Marketing

LANGUAGES

Full Professional Proficiency

Full Professional Proficiency

#### adnan1539@gmail.com

+971586109291

Dubai, United Arab Emirates o

(UAE Driving License Holder)

## WORK EXPERIENCE MASAFI CO LLC



Dubai, UAE

### MARKET SALESPERSON

Current Job Achievements/Tasks

- Be responsible for all aspects of servicing and merchandising within assigned accounts.
- Build positive relationships and effective partnership with the ultimate decision maker in all assigned accounts.
- Have extensive knowledge of the brands and knowing in-depth features and benefits of each compare to the competition.
- Merchandising and building product displays.
- Planning executive and the sales strategy, and the customer and the account strategies within the territory

## ANSAR GROUP OF COMPANIES

#### SALESMAN CUM SUPPORT DRIVER 2 years

Achievements/Tasks

Dubai, UAE

- Greet customers and as a certain what each customer wants to need.
- Maintain knowledge of current sales and promotions, policies regarding payment and exchanges.
- Compute sales prices, total purchases and receive and process cash or credit payments.
- Meeting and dealing with new and existing suppliers regarding new items or even promotional items and
  responsible for discounts to be offered by the vendors.
- Maintaining strong relation with vendors.
- Practice safe driving habits. Follow all state and national safety regulations and standards.
- Follow schedules and rerouting in a timely manner when faced with traffic or congestion.
- Keep interior of vehicle clean of debris and clutter.

### IFFCO LLC (UAE) GENERAL STORE KEEPER (Emirates National Poultry Farms)



Achievements/Tasks

#### Dubai, UAE

- Receiver of goods from production, coordinating LPO's, receiving and purchasing general items from the suppliers.
- Check specifications, quality and quantity of the received items as per invoice.
- Prepare items receipt in the system.
- Issue items as per document demand slip.
- Responsible for updating and safekeeping all warehouse records and documents.
- Prepare monthly purchase and items issue report.
- Tally the stock with system and physical.
- Preparing report on monthly basis and submitting to accounts department.

## EDUCATION

### **Bachelor of Arts**

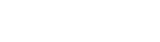
06/2014

Sawabi, Pakistan

## Higher Secondary Metric

Sawabi, Pakistan





**Customer Service** 

Arabic Full Professional Proficiency

Urdu Full Professional Proficiency

