

AFSAL ASHARAF PARAYANGATTIL

Logistics assistant management



Current Address: Al Mansoura, Doha – Qatar



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CAREER OBJECTIVE

To pursue a successful career, that will enable me to use my strong organizational skills, experience, and ability to work well with people. Seeking a challenging environment that encourages continuous learning, which exposes me to new ideas and stimulates personal and professional growth.

SKILLS

- Freight forwarding
- Accounting
- Tally – ERP 9
- Logistics Activities
- MS Office
- Inventory Management
- Purchase Management
- Office Management
- Air Cargo - Operations
- Material Management – Transportation
- Seaway Bill Operations – Bill of landing Sea

WORKING EXPERIENCES

Operation Executive

Cartel Link Logistics (Doha)

Key Responsibilities:

- ❖ Purchase Management
- ❖ Coordinated domestic and international shipments, ensuring timely and cost-effective delivery
- ❖ Managed relationships with carriers, brokers, and warehouses to optimize logistics operations
- ❖ Prepared and processed shipping documents, including commercial invoices, bills of lading, and customs forms
- ❖ Tracked and traced shipments, resolving any discrepancies or issues that arose
- ❖ Implemented logistics solutions to improve efficiency, reduce costs, and enhance customer satisfaction

- ❖ Collaborated with internal teams, including sales, customer service, and inventory management
- ❖ Analyzed shipping data to identify trends, opportunities, and areas for improvement

Skills Used:

- ❖ Logistics and transportation management
- ❖ Supply chain optimization
- ❖ Carrier relations and negotiation
- ❖ Customs clearance and compliance
- ❖ Inventory management and control
- ❖ Data analysis and reporting
- ❖ Excellent communication and problem-solving skills

Logistics Supervisor

Nestle Warehouse (India)

Key Responsibilities:

- ❖ Managed and supervised warehouse staff to ensure efficient and safe operations
- ❖ Coordinated receipt, storage, and shipment of inventory, including tracking and tracing
- ❖ Implemented and maintained inventory management systems and processes
- ❖ Conducted cycle counts and physical inventories to ensure accuracy
- ❖ Supervised and trained warehouse staff on safety procedures and best practices
- ❖ Collaborated with logistics and transportation teams to optimize delivery and shipping
- ❖ Analyzed warehouse performance metrics to identify areas for improvement
- ❖ Implemented process improvements to increase efficiency and productivity

Skills Used:

- ❖ Warehouse operations and management
- ❖ Inventory management and control
- ❖ Supervision and team management
- ❖ Safety management and compliance
- ❖ Logistics and transportation coordination
- ❖ Performance analysis and process improvement
- ❖ Excellent communication and leadership skill
- ❖ Warehouse management software
- ❖ Experience with 3PL or 4PL Logistics

EDUCATIONAL BACKGROUND

Accounting and Inventory Management

Tally ERP 9, EXCELL

National Institute of Accounts – India

Air Cargo Operations & Dangerous Goods Handling

Relient Institute of Logistics

Govt. of NCT New Delhi – India

Bachelor of Business Administration (BBA)

Finance & Management

University of Calicut

2018 - 2021

CILT International Professional Diploma in Supply Chain & Shipping Management

The Chartered Institute of Logistics and Transport. (UK)

Relient Institute of Logistics

PERSONAL PROFILE

Date of Birth	:	March 21, 2000,
Age	:	24 years old
Sex	:	Male
Civil Status	:	Single
Nationality	:	Indian
Religion	:	Islam
Passport No	:	U7490699
Date of Issue	:	12-2020
Date of Expiry	:	12-2030
QID Status	:	Available
Contact No	:	77348002

LANGUAGES

- English : Full Professional Proficiency
- Arabic : Limited Working Proficiency
- Malayalam : Full Professional Proficiency
- Tamil : Full Professional Proficiency

INTEREST

- Marketing
- Trading
- Management

I hereby certify that the above information is true and correct to the best of my knowledge and ability.

AFSAL ASHARAF PARAYANGATTIL