

AHMED ELKASABI

ACCOUNTANT

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PROFESSIONAL SUMMARY

Junior Accountant with a solid foundation in financial principles and a Bachelor's degree in accounting. Experienced in assisting with audits, budget preparation, and financial statement analysis. Known for accuracy, efficiency, and a proactive approach to problem-solving

WORK EXPERIENCE

Accountant Dec2023- Present
ALMASA SPECIALIZED HOSPITAL.

- Prepare and analyze the hospital's financial statements, including balance sheets, income statements, and cash flow statements, to ensure accuracy and compliance with accounting standards.
- Manage the hospital's budgeting process, including the development, monitoring, and adjustment of departmental budgets in collaboration with department heads.
- Oversee the processing of payroll for hospital staff, ensuring timely and accurate compensation in accordance with employment contracts and regulations.
- Prepare tax returns and ensure that the hospital is compliant with all tax laws.
- Analyze financial data and prepare financial forecasts to assist in decision-making.
- Work closely with healthcare administrators to review costs and enhance financial efficiency.

Accountant Nov 2021- Dec 2023
Trading Center For Home Supplies.

- Assist in the preparation of financial statements and reports.
- Perform daily accounting tasks such as accounts payable/receivable, general ledger entries, and bank reconciliations.
- Support month-end and year-end close processes.
- Assist with audits and tax preparations.

EDUCATION

Bachelor's Degree: financial accounting Sep 2017 - Jun 2022
Azhar University

- Graduation project: Using Financial Ratios to Evaluate Company Performance Across Different Industries
- GPA: 3.1

PROFESSIONAL SKILLS

- Knowledge of accounting principles and financial reporting.
- Ability to interpret financial data and identify discrepancies.
- Familiarity with accounting tools like QuickBooks and Odoo.
- High accuracy in data entry and record-keeping.
- Effective collaboration with team members and departments.
- Managing multiple tasks and meeting deadlines.

COURSES

- Professional financial accountant (PFA)
- International financial reporting standards
- Odoo ERP for Accountants
- QuickBooks accounting program
- American Excel & Business English
- Accounting problems course.

LANGUAGES

- Arabic - Native Speaker
- English - B2