



AISWARYA R

GENERAL LEDGER ACCOUNTANT

PERSONAL PROFILE

I am a General Ledger Accountant Professional in RTR Intercompany. Previously worked as General Accounting OPS Associate Professional in RTR Asset Management. I have good knowledge in General Accounting, Asset Management and Intercompany with a total of 3.6 Years of experience.

WORK EXPERIENCE

1. Fixed Asset

Designation - General Accounting OPS Associate

Company - Accenture Solutions Pvt. Ltd. Bangalore |
March 2020 - November 2022

• Asset Additions-

1. Manual addition - PO are coded directly to P&L account, based on site request, validate the form, prepare and post the journals, create capitalization template and add the asset into Oracle.

2. Mass addition - PO are coded directly to balance sheet account, validate the request and add the asset into Oracle. Prepare rental and recharge codes and update into Oracle.

• Monthly preparing BU Reports

• Reconciliation- 1. CIP Reconciliation

2. Cost and Depreciation Reconciliation

3. Property Reconciliation

• Asset Disposals/retirement - removing asset from asset register due to damage, replace, stolen, end of lease, sale etc.

• Asset transfer - transfer asset from one cost string to another.

• Monthly Asset quality checks - control check to ensure that there will be no CREST quality issue by each movement level for fixed asset account.

• Month End close journals - 1. Internal rental journal

2. Property internal journal

3. Property external journal

4. Backdated rental journal

• Quarterly preparation of VAT Report

• Quarterly preparation of Audit deliverables

• Leased Asset direct debit allocation

• Asset Register check

• Asset life extension and reduction - amending life of the asset based on the asset reliability and durability.

• House keeping journals for sales disposal asset - Prepare and post house keeping journal to make sales proceeds clearing account as Zero at Management unit level.

CONTACT ME AT

📍 89/1, 3rd Floor,
2nd Cross Balaji Street,
Ramamurthy Nagar,
Bangalore,
Karnataka-560016

✉ aishwaryadevarajan1996@gmail.com

☎ +91 9745 48 79 70

SKILLS SUMMARY

★★★★☆ Microsoft Office - Excel

★★★★☆ Tally ERP

★★★★☆ SAP FICO, S4

★★★★☆ ORACLE ERP

★★★★☆ INFINIUM

★★★★☆ M3

★★★★☆ Blackline

★★★★☆ Proficient in Office duties

★★★★☆ Interest in learning and understanding newer business domains and technologies.

★★★★☆ Positive attitude and hardwork

★★★★☆ Good Communication skills along with strong documentation skill.

AWARDS RECEIVED

📖 Eden Achiever Award - for outstanding performance (April 2022)

PERSONAL DETAILS



Female



23 Sep 1996



Married



English, Malayalam, Hindi

- Peppercorn rentals - rental charge to fully depreciated assets.
- Preliminary/ Fixed asset reconciliation - to check whether any difference between sub ledger/asset register and general ledger.
- Depreciation run

2. Intercompany

Designation - General Ledger Accountant

Company - KOCH Business Solutions Pvt. Ltd. Bangalore |
January 2023 - Present

- Accounts Payable Memo-
Review and posting of invoice details sent by Accounts Payable team on a weekly basis.
- Accounts Receivable Memo
To book the receivables to customer accounts to various divisions within the company.
- Intercompany Reconciliation-
performing monthly Intercompany Reconciliations and quarterly Reconciliations (Intercompany Notes payable).
- Intercompany out of Balance - Clearing Intercompany imbalances between Accounts Receivables and payable.
- Clearing suspense account.
- Month end activities/ close journals-
Posting various Intercompany receivables and payables journals, Accrual journals.

EDUCATIONAL HISTORY

Masters in Commerce 2017- 2019

Annamalai University

- Studied Accounting and Finance

Bachelor of Commerce 2014 - 2017

Kerala University - NSS College Pandalam, Kerala

- Tax Procedure and Practice
- Involved studying several accounting and income tax.

Higher Secondary 2012 - 2014

Kerala State Board of Higher Secondary - Govt Boys Higher Secondary school, Adoor

- Commerce with Computer Application

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge.

Place: Bangalore

Date:05-11-2023

Aiswarya R