



AJAY NAYAK

Store Keeper

CONTACT

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Dubai, Uae

PERSONAL DETAILS

Name: Ajay Nayak

Gender: Male

Date Of Birth: 15/04/1996

Nationality: Indian

PASSPORT DETAILS

Passport No : W5127985

Issue Date : 16/11/2022

Expiry date : 15/11/2032

EDUCATION

- 10th Pass From Rajasthan Board
- 12th Pass From Rajasthan Board
- Politecnic Diploma Passed
- RKCL Computer Course

LANGUAGES

- Hindi
- English



PROFILE

Reliable and detail-oriented Storekeeper with 2 years of experience in managing inventory and warehouse operations at a private limited company in Bangalore, India. Demonstrated ability to efficiently handle stock, loading, and unloading processes. Previous experience as a cleaner at Shri Kalyan Government Hospital in Rajasthan, India, showcasing versatility and commitment to maintaining high standards of cleanliness.



WORK EXPERIENCE

PRIVATE LIMITED -BENGALURU,INDIA

02-Years

Store Keeper

- Managed inventory, ensuring accurate stock levels and timely replenishments.
- Handled the receipt and dispatch of goods, overseeing loading and unloading activities to ensure safety and efficiency.
- Maintained organized storage areas and conducted regular stock audits to prevent discrepancies.
- Collaborated with procurement teams to streamline inventory processes and meet operational needs.

SHRI KALYAN GOVT HOSPITAL-RAJASTHAN,INDIA

01-Years

Cleaner

- Maintained cleanliness and hygiene in hospital facilities, ensuring a safe environment for patients and staff.
- Performed routine cleaning tasks, adhering to health and safety standards.
- Assisted in waste disposal and maintained the sanitary conditions of hospital premises.

SKILLS

- Inventory Management
- Loading and Unloading Operations
- Stock Control and Auditing
- Warehouse Organization
- Health and Safety Compliance
- Cleaning and Maintenance

DECLARATION

I hereby declare that the information provided in this CV is true and correct to the best of my knowledge.

Ajay Nayak