

# AJAYA BARAL



**Ready to Join  
Immediately**

## Contact

**Address:**

Karama, Dubai

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## Languages

English – Fluent

Nepali – Native

Hindi – Fluent

Urdu – Speaking only

Arabic – Learning

## Hobbies

- Cricket Play
- Cooking
- Reading
- Traveling

## Personal Details

Date of Birth: 17<sup>th</sup> Sept 1996

Gender: Male

Religion: Hindu

Nationality: Nepalese

Visa Type: Canceled

## Summary

Diligent and personable customer service representative seeking a position, in which my communication skills combined with my problem-solving skill, can be useful in serving customers.

## Skill Highlights

- Ms Office Expert
- Proficient in computer
- Good listener
- Confident Performer
- Typing upto 30 wpm
- Motivated
- Service-focused
- Fast Learner

## Experience

**Sales Assistant** -05/2020 to Till date

**Carrefour ( Majid Al Fattaim LLC )**

- Organize sales presentations and ensure that all sales presentation materials are prepared prior to deadlines.
- Input invoice and bill-back data
- Analyze, consolidate, and forward daily action summaries to managers
- Use data to investigate the logistical history to resolve order and inventory problems
- Research promotion details, regular, and special prices to resolve pricing discrepancies
- Offer product, promotion, and pricing information by exploring customer requests.
- Offer sales projections by creating and sending sales tracking reports.

**Waiter** – 02/2017 to 07/2019

**China Town Restaurant Kathmandu, Nepal.**

- Greet customers with smile, when entering or leaving.
- Taking drink and food orders.
- Staying attentive to the needs of guests in the dining area.
- Delivering food from the kitchen to the guests.
- Ensuring the food order is made correctly by kitchen staff and looks presentable for guests.
- Follow the health code standards with regards to the handling of food.

## Education

Intermediate In Commerce

## Certifications

- Basic Computer Training.
- Best Performer of the year 2023 of Carrefour hyper market.
- Training of customer service form carrefour.
- Basic food hygiene and safety course form Carrefour.

## Declaration

- I hereby declare that the information given in the applications is true and correct to the best of my knowledge and belief