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Hiring Manager

TVH Parts

Auckland, New Zealand

Subject: Application for Warehouse Assistant Position

Dear Hiring Manager,

I am writing to express my interest in the Warehouse Assistant position at TVH Parts in Auckland. With over 10 years of experience in inventory management, stock control, and warehouse operations, I am confident in my ability to contribute effectively to your team. My background in store management and logistics coordination has equipped me with the necessary skills to manage warehouse operations efficiently, ensuring accuracy in stock management and seamless order fulfillment.

In my current role as a Store Manager at The Raymond Shop, I have:

- Managed warehouse operations and streamlined inventory processes.
- Achieved a 2% reduction in stock discrepancies by implementing improved stock control measures.
- Led a team of 12 members, ensuring smooth coordination between warehouse and store functions.
- Maintained safety compliance and best practices in stock handling.

Previously, at Killer Jeans (KKCL Group), I successfully supervised stock control, order processing, and supplier coordination in a high-volume retail environment. My proficiency in ERP and POS systems (Logic ERP, Marg ERP, Genesys POS) further strengthens my ability to manage inventory effectively.

I am highly organized, detail-oriented, and capable of working in a fast-paced warehouse environment. My hands-on experience in inventory audits, stocktaking, and warehouse operations aligns well with the responsibilities outlined for this role. I am eager to bring my expertise to TVH

Parts and contribute to the company's operational success.

I would welcome the opportunity to discuss my qualifications further in an interview. Thank you for your time and consideration. I look forward to your response.

Sincerely,

Akash Kumar