

AKSHAY S.T

HR Executive

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OMAN

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AS

EXPERIENCE

HR Executive

Nesto Hypermarket

2023 - Present India

HR Executive focused on improving business operations and team performance.

- Contributed to business success through relationship building with employees, customers, and vendors.
- Studied business administration requirements such as payroll and accounting.
- Reinforced company's culture of safety, inclusivity, and teamwork through regular meetings.
- Supervised team members by delegating tasks and overseeing shifts.
- Developed and implemented HR policies and procedures.
- Handled employee relations and grievance redressal.
- Conducted performance appraisals and provided feedback.
- Managed payroll and benefits administration.
- Organized employee training and development programs.
- Ensured compliance with labor laws and regulations.

Marketing Promoter

MILMA

01/2020 - 12/2020 India

Marketing Promoter focused on customer engagement and product promotion.

- Provided all needed information on promoted products and services.
- Assisted customers in finding suitable products.
- Offered advice and guidance on product selection.
- Built lasting customer relationships through follow-up and suggestions for future purchases.

EDUCATION

Master of Business Administration

People Institute of Management Studies Munnad

01/2020 - 12/2020 India

B.Com Co-operation

Dr.Ambedkar Arts And Science College

01/2015 - 12/2018 India

Plus Two

G.H.S.S Kalliot

01/2013 - 12/2015 India

SSLC

G.H.S.S Periya

01/2013 - 12/2013 India

SUMMARY

Dedicated HR Executive with a proven track record in enhancing team performance and streamlining business operations. Committed to fostering a culture of safety and teamwork, I am eager to contribute my expertise in HR policy implementation and employee development to support organizational goals. My strong relationship-building skills and experience in compliance ensure a positive work environment that prioritizes employee engagement and effective performance management.

LANGUAGES

English

Proficient



HINDI

Proficient



Malayalam

Native

