

# AKSHAYA SUNIL E T



## E-mail

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## Address

Elorathazhath House  
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Kerala

## About Me

Gender :Female  
Birth Date :21-04-1999  
Marital Status :Single

## PERSONAL SKILLS

- Relationship development
- Excellent verbal and written communication skill
- Initiate and strong organisational skill
- Excel
- Basic Knowledge of Computer.
- Excellent knowledge of Accounting related concepts.

## LANGUAGES

English , Malayalam , Hindi, Tamil

## PASSPORT DETAILS

Passport No : X6764787  
Date of Issue : 29/03/2023  
Date of Expiry : 28/03/2033

## PROFESSIONAL PROFILE

- Finance Professional, over 4 years of Experience in Accounting & Finance Roles for Organizations in Service & Telecom Sector . Well versed with financial planning, budgeting, accounting, forecasting and Investment Appraisal. Ability to manage multiple tasks with solid Managerial and Administrative acumen with expertise in capturing cost reduction opportunities through process redesign and performance management

## PROFESSIONAL EXPERIENCE

- Office Staff cum Accountant
- 4 Years Worked as an Accountant at QiyamMart
- Bcom with finance application
- Tally knowledge
- English speaker

## EDUCATION

- 2019 Degree (Bachelor of Commerce)  
CALICUT UNIVERSITY
- 2016 PLUS TWO  
KERALA STATE EDUCATION BOARD
- 2014 SSLC  
KERALA STATE EDUCATION BOARD

## DECLARATION

A self motivated and result oriented BCom Graduate with good knowledge in computer looking for a challenging careers in the finance or accounting field where I can enhance my skills and knowledge Which can further become beneficial to the organization.

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