



Jumeirah Village Circle
Dubai, United Arab Emirates

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AMBIKA ADHIKARI

Profile

Dedicated customer-focused Sales Associate and Cashier with over 05 years of experience in retail environments. Skilled in providing excellent customer service, managing transactions, and maintaining store operations. Strong ability to upsell products, handle cash and digital payments accurately, and create a positive shopping experience. Proven track record of increasing sales and ensuring customer satisfaction. Reliable, efficient, and adaptable with strong communication and multitasking skills.

Experience

Receptionist

Euro Axis Consultant- Dubai, United Arab Emirates 01/2024 - 11/2024

Responsible for performing clerical tasks within an office setting to support daily operations. Their duties include answering and transferring phone calls to employees, sorting and delivering mail to employees and greeting visitors when they arrive for meetings with management or sales staff.

Sales/Cashier

Bhat-Bhateni super market Biratnagar Nepal 06/2018 - 04/2023

Processing transactions: Scanning items, handling payments (cash, credit/debit cards, etc.), and issuing receipts.

Customer service: Greeting customers, answering questions, and assisting with returns or exchanges.

Maintaining a clean workspace: Keeping the checkout area neat and organized. Managing cash register: Ensuring accurate cash handling, making change, and balancing the register at the start and end of shifts.

Handling store policies: Enforcing store policies regarding discounts, returns, and exchanges.

Skills

Cash Handling
Point of Sale (POS) Systems
Product Knowledge Sales Reporting
Team Collaboration
Problem Solving
Communication Skills
Multitasking
Customer Relationship Management (CRM)
Refunds and Exchanges
Time Management
Attention to Detail
Conflict Resolution

Education

Bachelor in Business Studies (BBS) – 2022
Chandra Surya Management Campus Biratnagar, Nepal

Language

English – Advance
Nepal – Native
Hindi – Advance