

CURRICULUM VITAE

Ammar Khan

Khairanpur, Rudauli, Ayodhya, Uttar Pradesh – India

Mob : +91 6394174933

E-mail : ammarkhan6394@gmail.com



Objective :

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

Academic Qualification :

Course / Degree	School / University	Percentage	Year
10th (CBSE Board)	DSM Lions Public School	65 %	2018
12th (CBSE Board)	DSM Lions Public School	58 %	2020
Advance Diploma in Computer Application	Pioneer Computers	88 %	2022
Bachelor of Science	Dr. Ram Manohar Lohia Avadh University	54 %	2023

Certification :

- Accounting Fundamentals from TCS iON

Experience :

- Apollo Diagnostics
Data Entry Clerk
August 2023 - July 2024
- Awadh Diagnostic Centre
Computer Operator
August 2024 - Present

Skills :

- Customer Service Management.
- Excellence in Sales & Marketing.
- Excellence in Hospitality.
- Excellent Speed & Accuracy in Data Entry.
- Excellence in MS Office & Other Basic Softwares.

Languages :

- English
- Hindi

Declaration :

I solemnly declare that the above information is correct to the best of my knowledge and belief.

Date : 16 October, 2024

Ammar Khan
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