



AMRIK SINGH UPPAL

📍 Dubai, UAE

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SKILLS

- Inventory Control & Auditing
- Stock Replenishment & Demand Planning
- Supplier Coordination & Relationship Management
- Data Analysis & Reporting
- Sales Forecasting
- Supply Chain Optimization
- Attention to Detail

LANGUAGES

English: B2
Upper Intermediate

Hindi: C1
Advanced

Punjabi: C2
Proficient

EDUCATION

01/2011
Bachelor of Arts (B.A.)
Punjab University, India

01/2007
Senior Secondary Education
PSEB, Mohali, India

SUMMARY

Experienced and detail-oriented Inventory Controller with a strong background in managing stock levels, conducting audits and optimizing inventory systems. Skilled in forecasting demand, coordinating supplier deliveries and maintaining accurate stock records. Adept at using data to drive decision-making and improve inventory processes. Committed to enhancing operational efficiency, minimizing discrepancies and ensuring timely stock replenishment to meet customer demands.

EXPERIENCE

August 2019 - December 2024

Inventory Controller Adhaar | Doraha, Punjab, India

- Managed inventory levels by maintaining accurate stock records and ensuring optimal product availability to meet customer demand.
- Conducted regular audits of stock to identify discrepancies and implemented corrective actions, resulting in improved inventory accuracy and streamlined processes.
- Coordinated supplier deliveries efficiently, minimizing stock-outs and reducing excess inventory through strategic planning and communication.
- Generated detailed reports on inventory status and trends, providing actionable insights to support inventory planning and decision-making.
- Forecasted stock requirements based on thorough analysis of sales data, market trends, and seasonal fluctuations to maintain optimal stock levels.
- Implemented product storage and flow strategies, ensuring timely order fulfillment with minimal delays and maximizing operational efficiency.
- Established back-order management processes, mitigating customer impact from stock shortages and enhancing overall customer satisfaction.

March 2016 - July 2019

Store Keeper Vishal Mega Mart | Khanna, Punjab, India

- Ensure proper storage, labeling and rotation of products to maintain an efficient and tidy stockroom or warehouse.
- Check incoming shipments for accuracy, damage and correct quantities and ensure products are stored correctly.
- Monitor stock levels regularly, update inventory records and report any discrepancies to management.
- Pick, pack and prepare items for sale or shipment, ensuring timely and accurate stock movement to meet customer demand.
- Maintain stockroom safety: Ensure compliance with health, safety, and cleanliness standards, and contribute to a safe working environment for all staff.