

ANANTHU N S

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PERMANENT ADDRESS

Njarassera House
Poickattussery
Chengamanadu PO
Nedumbassery
Aluva
Ernakulam
Kerala - 683578

PERSONALVITAE

DateofBirth : 06-09-1997
Nationality : Indian
MaritalStatus : Single

LANGUAGES KNOWN

- English,
- Hindi,
- Malayalam.

PERSONAL TRAIT

- Pleasing personality
- Good communication
- Ability to work as a team
- Hard working
- Positive attitude

TECHNICAL KNOWLEDGE

- Tally ERP and Prime
- SAP
- M S Office
- Peachtree
- Oracle

CURRICULAM VITAE



CAREER OBJECTIVE

To apply my knowledge and skills to the best of my ability in the field of my work in a reputed organization and share the responsibilities for developing and enhancing the growth of the organization and I am Highly-motivated, deadline-committed, a goal-driven accountant with over four years of experience. Proven track record of excellence. Some of my core skills include taxation, regulatory compliance, budgeting, and forecasting. Supervised internal and external audits. Effective knowledge in accounting software like Tally ERP 9, SAP, etc. A challenging and rewarding position where my experience and potential can fully utilize the achievements of organizational goals and turn offers me future prospectively.

JOB EXPERIENCE

Accountant at George and Co, Aluva
January 2019 – current

- Handling the day to day accounting tasks with discipline and accuracy.
- Generating and analyzing accounting reports for the proper functioning of finance.
- Service Support & Customer Satisfaction.
- Sales tax calculation through GST site and K VAT.
- Assist in the finalization of accounts.

Accountant at The Craft Apartment Association, Nedumbassery
March 2021 – current (Part Time)

- Petty Cash
- Accounts Receivables and Payables
- Handling the day to day accounting tasks with discipline and accuracy
- Service Support & Customer Satisfaction.

Certifications

- Tally ERP 9
- SAP FICO

Areas of Experience

- Preparing accounts and tax returns.
- Analyzing Accounts.
- Business Plans.
- Meeting and interviewing clients.
- Managing colleagues works loads and deadlines proficiency in IT.
- Organizational skills and ability to manage deadlines.
- Highly level of numeracy.
- Effective Time Management.
- Effective knowledge in Microsoft Office (Including MS Word, MS Excel)

Passport Details

Holder of Indian Passport Number : S0871911
Issue date : 19-03-2018
Place of Issue : Cochin
Expiry Date : 18-03-2028

Professional Qualification

COURSE TITLE	SCHOOL /COLLEGE	YEAR
SAP FI Power user course	Electro Mech Enterprises Solutions Pvt Ltd	2019
Tally Ace	T.O Abdulla Memorial M E S Collage	2018

Education Qualification

Course Title	School / college	Year	BOARD / UNIVERSITY
GRADUATION in B.Com Computer application	T.O Abdulla Memorial MES College, Kunnukara, Ernakulam, Kerala	2018	Mahatma Gandhi University, Kottayam, Kerala, INDIA.
12 th Grade	De Paul College Angamaly, Kerala	2015	Board of Education, Kerala State, INDIA
SSLC (10th)	N S S H S S, Parakkadavu, Kerala	2013	Board of Education, Kerala State, INDIA

Reference

George Varghese
Chief Accountant
George and Co
Ph : +91 8129 99 8460 Email : georgealuva@gmail.com

Declaration

I hereby declare that the above given particulars are true to the best of my knowledge and belief.

Place: Kochi

Date:

Ananthu N S