



# Angela Dugan

## objective

a dedicated and detailed oriented individual looking for entry-level at a well reputed organisation to gain experience and exposure and expand my knowledge, to achieve professional satisfaction carrier progression and personal development by working in learning development that encourages my growth and enriches my experience and aiming towards being a successful part of a successful organisation

## Contact

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al satwa dubai UAE

## Education

- vocational school of cosmetology  
sorsogon state College  
2005
- Highschool graduate  
cumadcad national highschool  
2000-2004

## Skill

- Management Skills
- good listener
- Negotiation
- Critical Thinking
- Communication Skills
- pro active and self motivated
- Negotiation

## language

English  
tagalog  
arabic basic

## Work Experience

- 2020-2022  
bazaar night market( Dubai)  
kiosk attendant  
greetings and assisting customers in a friendly manners, assisting customers to process the transactions payment and maintaining the cleanliness of the kiosk, monitoring the inventory level and restocking the merchandise as needed, resolve customer complaints and issue in timely and professional manner, provide product knowledge and recommendations to customers base on their needs and preferences,
- 2013-2015  
Rubyrich Hardware and auto supply  
Sales officer

greetings and assisting customers finding parts they are looking for including answering questions educating on product usage and providing advice for maintenance and installation, assist with inventory management and verify that all parts are correctly stock and displayed for optimal visibility and accessibility, conducting regular stock check and reporting any discrepancy to the management

- 2008-2011  
Mer Lady salon(Philippines)  
Receptionist/manicurist/  
eyelash tech

greet clients as they enter the salon, managing the client schedule and appointment, answering the phone calls and responding to the client inquiry, assist stylist and other salon staff as needed, process payment and manage cash register. Responsible for cleaning, filing, trimming, shaping, and applying nail polish to a client's nails. Perform eyelash extension applications with precision and attention to detail