



Anil Kumar Puthiyaveettil

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PROFESSIONALEXPERIENCE

Palm Hypermarket LLC (Muhasinah,Dubai)

Retail Operations Manager

Sept, 2019 – Nov, 2023

- Team Leadership
- Manage Staff and assign duties
- Manage Inventory
- Manage Relationships with Customers and Vendors
- Maximize Sales
- Developing and achieving sales objectives

Mars Supermarket LLC-(Abu Dhabi)

Store Manager

Apr, 2014 – July, 2019

- Team Leadership
- Manage Staff and assign duties
- Manage Inventory
- Manage Relationships with Vendors
- Inventory Verification
- Warehouse inventory arrangement

Al Roqa Fashion LLC

Accountant

Jan, 2010 – Jan, 2014

- Inventory Management
- Stock Verification
- Daily Sales Cash verification and depositing in bank
- Manage Relationships with Customers and Vendors
- Daily Sales and Monthly Sales report preparation for management review
- Bank Reconciliation
- Credit sales report prepare and follow up on pending payment from customers

EDUCATION

- Bachelor of Commerce(Calicut University 1996)
- PGDCA(Post Graduate Diploma in Computer Application)

SKILLS & OTHER

Detailed Knowledge of Microsoft Word, Excel Outlook

Visa Status : Resident Visa (Expire 28/11/2025)
Driving License : Valid UAE License
Age : 48 Years (01/04/1976)

Declaration

In the light of above particulars, I am requesting you to provide me a chance in your esteemed organization and if I am provided, I shall make every effort to be worthy of the confidence placed in me.

Thanking You,

Yours truly,
Anil Kumar Puthiyaveettil