



ANILKUMAR P P

ACCOUNTANT

+971 5818 30465 anilkumarpp1996@gmail.com [linkedin.com/in/anilkumar-pp](https://www.linkedin.com/in/anilkumar-pp)

ABOUT ME

Detail-oriented and results-driven accounting professional with a Bachelor of Commerce in Finance and certifications in Financial Accounting and Computerized Accounting. Proficient in Tally ERP9, QuickBooks, Peachtree, and MS Excel, with hands-on experience in bookkeeping, invoicing, tax compliance, and financial analysis. Demonstrates strong organizational and analytical skills with the ability to manage accounts payable/receivable, reconciliations, and inventory control. Proven track record of maintaining accurate financial records and supporting business operations through reliable financial reporting.

EDUCATION

2014 - 2017 **Bachelor of Commerce (Finance)**
Calicut University

EXPERIENCE

July 2023 - April 2025 VCARE MEDICAL CENTRE, Kerala	Accountant <ul style="list-style-type: none">Managed day-to-day accounting operations including AP/AR, invoicing, and payment follow-ups.Maintained accurate general ledger entries and reconciled bank and supplier accounts.Handled GST return filing and ensured compliance with Indian financial regulations.Processed journal vouchers, debit/credit notes, and maintained supporting documentation.Monitored petty cash, prepared expense reports, and supported monthly financial closures.
OCT 2020 - OCT 2022 ROSE FLOWER GENERAL TRADING LLC (Nellara Group) , Kerala	Accountant <ul style="list-style-type: none">Handled the complete accounts receivable cycle, including generating sales invoices, tracking outstanding payments, and following up with clients to ensure timely collections.Maintained accurate aging reports and regularly reconciled customer accounts to resolve discrepancies.Assisted with monthly closing by ensuring receivable balances were accurate and properly recorded.
APRIL 2019 - JUNE 2019 SELF SORT, Kerala	Accountant <ul style="list-style-type: none">Assisted in daily bookkeeping tasks, expense tracking, and invoice verification.Entered financial data into accounting software and prepared basic financial reports.Supported senior accountants in bank reconciliations and month-end closing procedures.
APRIL 2018 - APRIL 2019 SUKUMAR ASSOCIATES, Kerala	Accountant <ul style="list-style-type: none">Oversaw accounts receivable/payable entries, maintained ledger accuracy, and handled petty cash.Generated customer invoices and followed up on outstanding payments.Assisted with tax return documentation and ensured compliance with statutory requirements.Supported budgeting and cost analysis to optimize financial planning.

CERTIFICATIONS

ISIT, Manjeri	CFA – Certified Financial Accounting
Accountants Academy, Edappal	IDCAF – International Diploma in Computerized Accounting & Finance
Accounts Academy, Edappal	Diploma In GULF VAT

SKILLS

- | | | | |
|----------------------|-------------------------|----------------------|----------------|
| • Tally ERP9 | • Pechtree | • Microsoft Excel | • Quick book |
| • MS office | • Tax law understanding | • Budget Analysis | • Book keeping |
| • Cash flow analysis | • Odoo Software | • Financial Analysis | • Google Sheet |

LANGUAGES KNOWN

- | | | |
|-----------|-------------|---------|
| • English | • Malayalam | • Hindi |
|-----------|-------------|---------|

PERSONAL DETAILS

Nationality	: INDIAN
Marital Status	: SINGLE
Date Of Birth	: 10/12/1996
Passport No	: W0894565
Visa Status	: Visit Visa
Visa Expiry	: 02/06/2025