

ARAVINDHAN M

Mechanical Engineer

TCS NQT Score: 64.25%

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Enthusiastic and self-motivated professional with three years of experience in Logistics and Supply Chain Management. A persistent learner with strong technical knowledge in Logistics and SCM, seeking a Manager level position in a growth-oriented organization. Committed to leveraging my skills and knowledge to contribute to and grow alongside the organizational goals.

Experience

07/2023 - present

Stores Executive - **BotLab Dynamics** - New Delhi

- Managed inventory for 6,000 drones, over 25,000 drone components, and more than 4.5 million PCB components.
- Implemented inventory management software for the store department to enhance process efficiency and accuracy.
- Oversaw asset management and maintained records of rental laptops.
- Procured rental laptops as needed to meet organizational requirements.
- Monitored and maintained optimal inventory levels to prevent stockouts and overstock situations.
- Conducted regular stock audits and reconciled discrepancies to ensure accurate inventory records.
- Placed and tracked orders for new inventory based on forecasts and stock levels, and negotiated with suppliers to achieve cost savings.
- Managed warehouse organization and storage practices to ensure efficient use of space and compliance with safety regulations.
- Developed and maintained detailed records of stock levels, shipments, and orders to facilitate accurate reporting and analysis.
- Trained and supervised inventory staff to improve team productivity and performance.
- Identified and implemented process improvements and new technologies to streamline order processing and enhance inventory management.
- Coordinated with sales, logistics, and procurement teams to align inventory with organizational needs and support cross-functional projects.
- Enforced safety and security protocols within the storage area to minimize inventory damage and loss.
- Provided monthly stock count updates to the company CEO and founders.

Operations Intern - **DHL Supply Chain** - Sriperumbudur

03/2023 - 04/2023

- Coordinated and supported the safe and efficient operation of the warehouse, adhering to established guidelines to meet site and customer objectives.
- Identified and documented continuous improvement opportunities to enhance warehouse processes, driving efficiency and effectiveness.
- Supported the warehouse operations team in achieving on-time Key Performance Indicators (KPIs) by monitoring performance and implementing strategies to meet targets.
- Maintained inventory of windmill parts in a 32,000 square feet warehouse for vendor Flender, ensuring accurate stock levels and timely availability of parts.
- Ensured inventory level accuracy through regular cycle counts conducted on a weekly basis, maintaining high standards of inventory management.

Trainee Services - **Ola Fleet Technologies Private Limited** - Sriperumbudur

03/2022 - 01/2023

- Managed inventory of spares and scooters using SAP and WMS (Mendix), ensuring accuracy and resolving discrepancies.
- Oversaw last-mile deliveries and driver contract management in Chennai, ensuring efficient and timely operations.
- Supervised daily warehouse activities, including quality assurance, inventory control, and space management.
- Enhanced floor productivity and coordinated logistics to streamline warehouse operations.
- Conducted daily pre-delivery inspections (PDI) and asset checks on scooters in the warehouse.
- Performed diagnostic tests and repairs on scooters, maintaining detailed work records and reports.
- Managed minor and major repairs, including parts replacement, while ensuring safety protocols.
- Coordinated safety measures during maintenance operations to comply with safety standards.
- Met regularly with the Area Service Manager to review performance and develop plans for productivity and loss prevention.

Associate Trainee II - **Seoyon E-HWA** - Oragadam

10/2021 - 02/2022

- Monitored and developed quality performance at suppliers, implementing follow-up activities to drive continuous improvement.
- Managed supplier progress plans in collaboration with plant buyers, ensuring alignment with quality standards and delivery schedules.
- Oversaw daily quality control for up to 4,500 bike parts, ensuring adherence to strict quality criteria.
- Led continuous improvement initiatives within the Supplier Quality Assurance (SQA) team to enhance overall quality processes.
- Developed and maintained quality documentation, including reports, procedures, and compliance records.
- Managed storage and organization of parts in the warehouse to optimize space utilization and accessibility.
- Supported the Ola Electric project by ensuring high-quality standards for components and collaborating with teams to address project-specific quality requirements.
- Conducted regular supplier audits to assess quality performance and identify areas for improvement.
- Facilitated root cause analysis and corrective action plans for quality issues identified during inspections and audits.
- Collaborated with cross-functional teams to integrate quality standards into the product development lifecycle and streamline logistics operations.

Associate Research Executive (On Contract) - **Zinnov** - Ranipet

04/2021 - 07/2021

- Conducted comprehensive secondary research and primary research to gather relevant data and insights.
- Applied various analytical techniques to interpret research findings and derive actionable insights.
- Collaborated closely with project teams to ensure alignment with client objectives and deliver high-quality solutions.
- Developed well-structured reports and presentations to communicate research findings and recommendations effectively to clients.

Software Proficiency

Refrens | Mendix | Telematics | Scale | GetAFix | SAP MM | MS-Office

Education

- Anna University - **Shri Sapthagiri Institute of Technology, Vellore** - B.E MECH - 78.9% 2017 - 2021
- TN State Board - **Bharathidasan Matric Hr Sec School, Kanchipuram** - H.S.C - 79.75% 2016 - 2017
- TN State Board - **Bharathidasan Matric Hr Sec School, Kanchipuram** - S.S.L.C - 86.4% 2014 - 2015

Certification

- "SAP : Supply Chain Logistics & Transportation in S/4 HANA" certificate at Udemy E-Learning Certificate.
- "SAP MM Training - in Plain English" certificate at Udemy E-Learning Certificate.
- "Introduction to Supply Chain Planning and Scheduling" certificate at TCS iON.
- "Basics of Operational Procurement in Supply Chain Management" certificate at TCS iON.
- "Basics of Logistics, Fleet, Warehouse and Inventory Management" certificate at TCS iON.
- "Warehouse Management in Logistics & Supply Chain Management" at Udemy E-Learning Certificate.
- "Inplant Training with Mini Project" Certificate at NSIC – Technical services center, Chennai.
- "SU-DCA" Diploma in Computer Application certificate at CCI Computer Education Training center, Kanchipuram

Skills

- Inventory management
- Distribution management
- Quality assurance
- Warehouse Operations
- Problem-solving
- Vendor Management and Negotiation
- Transportation Management
- Communication Skill
- Typing skill
- Leadership skills
- Customer service
- Good Listener

Personal Information

Date of Birth : 16/10/2000
Gender : Male
Marital status : Unmarried
Father name : Muthukumar A
Languages Known : English, Tamil, Hindi, Malayalam
Address : Kanchipuram, Tamil Nadu - 631501, India.

I solemnly declare that all the above information is correct to the best of my knowledge and belief.

Date:

yours truly,

Place:

(ARAVINDHAN M)