

ARBIND KUMAR CHAUDHARY

Al Aswaq accommodation, Al dhait city Ras al Khaimah, United Arab Emirates
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OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

EXPERIENCE

- Xixili manufacturing sdn.bhd. Malaysia** *2014 - 2018*
Team leader
- Organizing work.
 - Communicating goals.
 - Connecting work to context.
 - Delegating tasks.
 - Leading by example.
 - Allocating and managing resources.
 - Problem solving.
 - Managing project progress.
- Pure health** *2020 - April, 2021*
Customer service associates
- Make report on corona test.
 - Corona test with test kits.
 - Data entry for company purposes.
 - Analysing Passengers details.
 - Help flight passenger at the Dubai International Airport.
- Amazon.ae** *2021 - 2022*
Warehouse associates
- Process, package and ship orders accurately.
 - Organize stocks and maintain inventory.
 - Inspect products for defects and damages.
 - Examine ingoing and outgoing shipments.
 - Organize warehouse space.
 - Receive, unload and place incoming inventory items appropriately.
 - Check, verify and fill customer invoices.
- Rak National Market Al Aswaq Hypermarket** *June, 2024 -*
Inventory Officer
- Coordinate with procurement and purchasing teams to place orders for replenishment stock.
 - ensuring timely delivery and availability of inventory items.
 - Manage stock rotation
 - Process and coordinate incoming and outgoing shipments.
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EDUCATION

- Tribhuvan Secondary School Belatari, Nawalparasi.**
2010
S.L.C.
Second division
- Welhams College Jawalakhel, Lalitpur.**
2012
Hotel Management
Second division
- Nest Academy of management Dubai**
2023
Business Management
Diploma

SKILLS

Problem Solving
Ms office (excel, PowerPoint, Ms word)
Tally
Photoshop
Data Entry
SAP expert

PROJECTS**Customer service associates**

I had been worked in pure health projects as a customer service associates. I used to test corona, data entry and verify details with kiosk machine at the Debai international airport terminal 1 and 3.

INTERESTS

Dancing
Fishing
Book reading
Internet surfing
Cycling
Hiking

LANGUAGES

English
Japanese (J-cert)
Nepali
Hindi
Bahasa Malayu(Malaysian)

MARITAL STATUS

Married

WEIGHTS

73 kg

HEIGHTS

5 feet 7 inch