

## ARBIND KUMAR CHAUDHARY

Al Aswaq accommodation, Al dhait city Ras al Khaimah, United Arab Emirates  
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### OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

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### EXPERIENCE

#### **Xixili manufacturing sdn.bhd. Malaysia**

2014 - 2018

Team leader

- Organizing work.
- Communicating goals.
- Connecting work to context.
- Delegating tasks.
- Leading by example.
- Allocating and managing resources.
- Problem solving.
- Managing project progress.

#### **Pure health**

2020 - April,  
2021

Customer service associates

- Make report on corona test.
- Corona test with test kits.
- Data entry for company purposes.
- Analysing Passengers details.
- Help flight passenger at the Dubai International Airport.

#### **Amazon.ae**

2021 - 2022

Warehouse associates

- Process, package and ship orders accurately.
- Organize stocks and maintain inventory.
- Inspect products for defects and damages.
- Examine ingoing and outgoing shipments.
- Organize warehouse space.
- Receive, unload and place incoming inventory items appropriately.
- Check, verify and fill customer invoices.

#### **Rak National Market Al Aswaq Hypermarket**

June, 2024 -

Inventory Officer

- Coordinate with procurement and purchasing teams to place orders for replenishment stock.
- ensuring timely delivery and availability of inventory items.
- Manage stock rotation
- Process and coordinate incoming and outgoing shipments.

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### EDUCATION

#### **Tribhuvan Secondary School Belatari, Nawalparasi.**

2010

S.L.C.

Second division

#### **Welhams College Jawalakhel, Lalitpur.**

2012

Hotel Management

Second division

#### **Nest Academy of management Dubai**

2023

Business Management

Diploma

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## SKILLS

Problem Solving  
Ms office ( excel, PowerPoint, Ms word)  
Tally  
Photoshop  
Data Entry  
SAP expert

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## PROJECTS

### Customer service associates

I had been worked in pure health projects as a customer service associates. I used to test corona, data entry and verify details with kiosk machine at the Debai international airport terminal 1 and 3.

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## INTERESTS

Dancing  
Fishing  
Book reading  
Internet surfing  
Cycling  
Hiking

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## LANGUAGES

English  
Japanese ( J-cert)  
Nepali  
Hindi  
Bahasa Malayu( Malaysian)

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## MARITAL STATUS

Married

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## WEIGHTS

73 kg

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## HEIGHTS

5 feet 7 inch