**ARFAN ANVAR**  

Contact no: 0562741486

Sharjah.

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**Personal detail.**

* Date of birth: 05.03.1987
* Passport no: N1164742
* Religion: Islam
* Marital status: married.
* Nationality; Indian
* visa status: Freelance
* **Objectives**

A challenging and responsible position in an organization where creative innovation and sound management is utilized to produce and maintain a motivated goal oriented work for achieving individual and collective growth.

**Education**

Plus two ,B.com

**Languages**

English, Hindi, Arabic, Malayalam

**Work experience**

* 4 Year As Sales Executive Mr Fluffy Baker in Dubai ( 2018- 2022)
* 2 Year As Sales Executive in MayfoodStuff company Dubai.(2015- 2017 )
* 1 years as Branch Manager in Al Manama group Hypermarkets UAE.( 2013-2014 )
* 2 years as Branch Manager in Al Safeer group Hypermarkets UAE.( 2011-2013 )
* 3 years as Store keeper with Supervisor in sharjah co operative society UAE.( 2008-2011 )
* 2 years experience Big bazar as Storekeeper Mangalore India.( 2005-2007 )

**Sales Job responsibilities and knowledge**

* Organizing Sales Visits
* Demonstrating and Presenting Products
* Maintaining Accurate Records
* Attending Trade Exhibitions Conferences and Meeting
* Reviewing Sales Performance
* Negotiating Contracts and Packages
* Aiming to Achieve Monthly or Annual Targets
* Experience in normal office routine
* Keep good communication with customers and group member
* Strictly following the companies procedure and responsibilities
* Promote our branding and our strategies to achieve targets
* Always keep the target in mind to full fill and reach in a growth stage within the period
* Create demand and build relationship with customer to enhance the brand name to reach the high level
* Have a good communication with the Retail and wholesale level management team.
* Acssess mystery shopping feedback and prepare action plan for improvement Sales and Commercial Profit•Achieve the revenue targets for the store •
* Ensure the company policy and procedures are communicated in a timely manner and adhered to accordingly •

**Store Job responsibilities and knowledge**

* The Responsible for Ensuring all the warehouse are kept clean. Monitering warehouse staff Attendance and updating, Staff Absents inform to HR/Operation Manager.
* Checking Duty to Ensure warehouse staffs are workking Effectively and Correctly, ther by monitoring their work and Giving Training Guidelines.
* Ensuring all the item are Warehouse stored properly on the Racks as per the instructed Manner, Checking all items Received From Suppliers.
* Ensuring all the items are Packed properly(Barcode,Price,Etc), Ensuring that No orderd are Short Supplied or Excess items are sent
* Ensure to check the Vehicles going for Delivery and Vehicles are Living on time,
* Monitoring of stock level of stock items and intimating to store keeper for its periodical top-upping.

I am Having a Sense of Efficiency and Time Management for Successful Results and i am looking forward to areas where there is more Role to use my Skills to its Best.

**With Confidence**

ARFAN ANVAR