



CONTACT

Visa status : Visit Visa

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- Abuhail, Dubai

PERSONAL DETAILS

- Date of birth: 12/12/1995
- Marital status: Married
- Passport : R0373943
- Nationality: Indian

EDUCATION

- SSLC
- Higher secondary education
- Bio science
- Diploma in Mechanical Engineering

SKILLS

- Time Management
- Good Communication
- Problem Solving
- Customer Service
- Payment Processing
- Designing
- Exercise programmes
- Data Entry
- MS Office Excel, word and Powerpoint
- Google drive

LANGUAGE KNOWN

- English
- Hindi
- Tamil
- Malayalam

ARUN KOTTAKULAM

ABOUT ME

I am an enthusiastic, self-motivated, reliable, responsible and hard working person. I am a mature team worker and adaptable to all challenging situations. I am able to work well both in a team environment as well as using own initiative. I am able to work well under pressure and adhere to strict deadlines.

EXPERIENCE

2021-2024

CASPER GYM

JABEL ALI DUBAI, FITNESS INSTRUCTOR

- Adjusted clients fitness techniques, emphasising proper form to minimise potential injuries.
- Explained and demonstrated safe and appropriate exercises for clients
- Assisted clients with injury management to maintain optimum health and fitness.
- Provide options during workouts to help clients feel successful

MAY 2018- JAN 2021

SALES AND ACCOUNTS

MOOKAMBIKA JEWELLERY, KASARAGOD

- Oversaw correct pricing, functioning and display of items put up for sale.
- Agreed with customers about delivery
- Service of goods and other post-sales processes.
- Took in purchase orders for items requested by customers not in store.
- Kept store clean and tidy to make customers feel comfortable and welcome.

Year 2017 June -December 2017

SERVICE ADVISER

ASHOK LEYLAND LIGHT VEHICLES

- Assists mechanics in completing repairs
- Build relationships with customers
- Enters customer information into system database
- Explaining repairs to customers
- Greeting customers and scheduling service appointments
- Processes payments
- Submitting work orders to technicians