

ASLAM KHAN

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WAREHOUSE OPERATIONS | LOGISTICS | INVENTORY MANAGEMENT | SUPPLY CHAIN MANAGEMENT

PROFILE SUMMARY

Accomplished supply chain professional with over 30 years of experience in key roles across India and the Gulf region. Demonstrated expertise in import-export operations, logistics, inventory control, and warehouse management, achieving notable improvements in efficiency, profitability, and customer satisfaction. Designed & executed multi-location dispatch strategies using diverse transport modes, reducing delivery time by 15%. Proven track record of boosting profitability, improving delivery times, and enhancing operational efficiencies. Proven success in optimizing supply chain processes, from cost analysis and contract negotiation to reverse logistics and export readiness. Adept at navigating diverse business environments, fostering cross-functional collaboration, and driving operational excellence.

KEY HIGHLIGHTS

- Directed detailed cost evaluations for material receipts and instituted minimum sales rates, catalyzing a 10% increase in profit margins and a 5% uplift in total sales revenue, while maintaining competitive pricing.
- Orchestrated the creation of goods receipt notes (GRNs) and organized proper storage of items, improving overall warehouse organization and accessibility.
- Streamlined order processing, packaging, and transportation, improving on-time delivery rate by 25%.

AREAS OF EXPERTISE

Hard Skills: Inventory Control | Quality Control | Cost Analysis and Profitability Management | Transportation Contract Negotiation | Reverse Logistics Management | Data Analysis

Soft Skills: Leadership | Communication | Problem-Solving | Attention to Detail | Organization | Analytical Thinking | Adaptability

PROFESSIONAL EXPERIENCE

METRO CYCLE COMPANY, Mumbai India

JAN 2017 – MAY 2023

Manager Retail

- Orchestrated entire warehousing and logistics operations, contributing to a 20% improvement in company efficiency.
- Optimized inventory management for various items, reducing stock-out occurrences by 30%.
- Achieved a 98% accuracy rate in material receipts by meticulously cross-verifying with invoices and packing lists to ensure precision.
- Actively engaged in sales activities, leveraging excellent communication skills to interact politely with customers of diverse nationalities.
- Devised and enforced effective inventory management strategies, leading to a 15% decrease in inventory discrepancies.
- Implemented quality control measures to guarantee proper execution of tasks by staff, accelerating overall productivity and accuracy by 20%.
- Negotiated and secured competitive transportation contracts, leading to a 20% decrease in logistics costs.
- Efficiently liaised with transport service providers, securing a 99% fulfilment rate for requested truck placements.

BOLD INTERNATIONAL, Dubai, UAE

OCT 2014 – NOV 2016

Warehouse Supervisor

- Implemented comprehensive reverse logistics management for returns, repairs, and recycled items, reducing related costs by 30%.
- Led liquidation initiatives for non-movable/slow-moving stocks through auction or special discount schemes, skyrocketing asset turnover rate by 50%.
- Optimized materials distribution across various destinations according to indents, improving delivery accuracy by 20%.

- Promoted the rapid disposal of scrap, leading to a 25% decrease in warehouse storage costs.
- Effectively managed essential inventory, leading to a 40% reduction in instances of stock-outs.
- Prepared and submitted detailed monthly MIS reports, providing insights that contributed to a 15% overall efficiency improvement. Reports included analysis on Ageing, Dead Inventory, Inbound/Outbound, Warehouse Checklist, Repacking, Staff Attendance, Stock Report, and Water & Oil/Gas Consumption.

IG INTERNATIONAL, Mumbai, India

JAN 2011 – SEP 2014

Warehouse Manager

- Fostered regular coordination with suppliers, improving the on-time delivery rate of materials by 30%.
- Facilitated seamless communication with the commercial department regarding the availability and deliveries of materials, equipment, spares, and accessories across all locations, enhancing operational efficiency by 20%.
- Executed monthly inventory reconciliations & finalized stock closings, ensuring 99% accuracy in inventory records.
- Excellently managed the stores during service tenure, earning commendations from senior management for improving operational efficiency by 25%.

MOSTAFAWI CARPET AND CURTAINS LLC, Dubai, UAE

FEB 2007 – JUN 2010

Warehouse Incharge

- Expertly managed entire warehousing operations, enhancing stock storage and movement efficiency by 25%.
- Regulated stock levels using modern inventory management techniques (JIT, ABC analysis, FIFO), reducing stock discrepancies by 20%.
- Streamlined daily coordination with retailers & processed orders efficiently, improving delivery timeliness by 30%.
- Analyzed and mapped consumption patterns for various materials, arranging timely replenishment and reducing stock-outs situations by 40%.
- Delivered consistently superior performance, resulting in a 35% increase in overall operational satisfaction rates.

ZODIAC CLOTHING COMPANY, Mumbai, India

SEP 1991 – NOV 2005

Store Executive

- Served for 15 years managing comprehensive export-import operations, fostering a 30% growth in international business over the tenure.
- Managed warehousing, export order processing, & export-worthy packing, improving export readiness by 25%.
- Conducted export clearance and procured bills of lading, reducing export delays by 20%.
- Prepared bankable export documents, leading to a 100% success rate in payment realization.
- Coordinated effectively with clearing and forwarding agents, ensuring a 95% on-time clearance of import consignments.

EDUCATION AND CERTIFICATIONS

Diploma – Export/Import Management THE INDIAN MERCHANT'S CHAMBER BOMBAY	1996
Bachelor of Commerce (B. Com) University of Mumbai	1986

ADDITIONAL INFORMATION

Languages: Good command of written and spoken English, Hindi, Urdu, and Marathi

Technical Skills: Microsoft Office, Microsoft Word (MS Word), MS Excel, MS- PowerPoint, MS-Office