

Gender: Male Nationality: Indian Date of birth: 14.11.1995 Phone: +971544689824 Email: aswinkp740@gmai

# **Aswin KP**

# **Customer Relationship Officer**

Seeking a challenging and fast-paced role where I can leverage my skills and experience to make a significant impact. Excited to contribute to an organization that values continuous learning and growth.

## **Education**

l.com

ST. George English Medium High School

Mar 2011 - Mar 2012

**SSLC** 

ST. Michael's Higher Secondary School

Mar 2012 – Mar 2014

**Computer Science** 

Kottayam Institute Of Technology and Science

**B.Tech Computer Engineering** 

Jun 2014 - Jun 2018

# **Experience**

#### **Aabasoft Private Limited**

Nov 2019 - Jul 2020

**Technical Supporting Engineer** 

 Developed training materials for personnel on proper use of equipment and procedures. Performed root cause analysis of process issues to identify corrective actions required. Provided technical support to other departments in the organization regarding process engineering solutions.

#### **IDFC Finance**

Sept 2021 - Sept 2022

**Group Relationship Officer** 

 Negotiated terms and conditions of loans with clients while ensuring compliance with regulations. Provided feedback and recommendations on existing processes and procedures related to underwriting standards. Resolved complex customer inquiries regarding loan products and services in a timely manner. Developed comprehensive marketing plans targeting prospective clients within the local community

#### Maruti Suzuki Arena

Nov 2022 - May 2023

Sales Executive

 Generated leads and followed up on customer inquiries. Resolved customer complaints in a timely manner while providing excellent customer service.
Addressed customer questions and concerns regarding prices and product use. Maintained strong relationships with key customers and stakeholders

## Inditrade microfinance

Jun 2023 - Oct 2023

**Field Executive** 

 Worked with coworkers to complete tasks. Provided efficient and courteous service to customers at all times. Experienced with social media and communications platforms.

### Unimoni Exchange

Dec 2020 - Jun 2021

Cashier

• Managing transactions with customers using cash registers Scanning goods and ensuring pricing is accurate Provides a positive customer experience with

fair, friendly, and courteous service •Resolves customer issues and answers questions

Skills Human Resources

**Customer Needs Asses** 

Critical thinking

Field Operations

**MS Office** 

Languages

English

Hindi Tamil

Malayalam

Interest

- Role-playing games
- Reading marketing books

Signature

