

# Awad Ahmed

## ACCOUNTANT



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📍 United Arab Emirates

✉ hawad6266@gmail.com  
👤 Government Relations Clerk & PRO

### EDUCATION

- **Al-Neelain University | Sudan**  
Bachelor of Accounting  
2002
- **Aldanga Academy | Sudan**  
Diploma in Electronic Accounting  
2012
- **Aura | Egypt**  
Certified Management  
Accountant (CMA)  
2022

### SKILLS

- Communication Skills
- Customer Service Orientation
- Information Management
- Problem Solving
- Proficiency in Accounting Software
- Microsoft Office Proficiency
- Financial Reporting
- Verbal and Written Communication
- Advanced Excel Skills
- Government Relations
- Typing Services (Visas , MOI , ICP , MOHRE , ID , FEWA , ..etc )

### LANGUAGES

Arabic      ● ● ● ● ●  
English    ● ● ● ●

### ABOUT ME

Detail-oriented and results-driven Accountant with over 15 years of experience in financial management, data analysis, and compliance. Proficient in utilizing accounting software and Microsoft Office tools to streamline processes and ensure accuracy in financial reporting. Strong analytical skills coupled with effective communication and problem-solving abilities.

### WORK EXPERIENCE

**Asia Hospital, Omdurman | Sudan**      **2005 – 2016**  
Accountant

- Managed financial data entry and reporting, ensuring accuracy and compliance with accounting standards.
- Prepared and examined financial statements, analyzing accounts for discrepancies and irregularities.
- Implemented procedures to safeguard financial assets and ensure accountability.

**Al Khaleej for Import & Export | Sudan**      **2003 - 2005**  
Accountant

- Oversaw financial transactions and maintained accounting records for import and export operations.
- Conducted reconciliation of accounts, identifying and resolving discrepancies to ensure accuracy.
- Assisted in the preparation of financial reports and budget analysis.

**Al\_Bir Charity Organization | Sudan**  
Data Entry

- Contributed to data entry tasks for charitable activities, demonstrating commitment to community service.

### COURSES

**Data Entry & UAE Governmental Typing Course**

- Conducted by Ebtikar Management Consultation & Training Center in Ajman, UAE in 2023, emphasizes data entry skills with a specific focus on typing services related to UAE government procedures.

**Diploma in Computer Applications, MS Office Management**

- Diploma in Computer Applications, MS Office Management Systems International Co., Khartoum, Sudan (08/2000)