



AYAZ BEDREKAR

Date of birth: 09/11/1975

Nationality: Indian

Gender: Male

CONTACT

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ABOUT ME

Profile Summary: Result-driven professional with rich experience in Warehouse & Supply Chain Management (SCM), focusing on logistics operations. Proven ability to manage complex logistics networks, ensuring efficient and safe delivery of products.

Core Competencies

1. Add a section titled "Core Competencies" or "Skills":

- SCM & Logistics
- Team Building & Leadership
- Dispatch (Export & Domestic)
- Import Notification Number Identification
- Safety Inspection & Training
- Transportation / Material Handling

WORK EXPERIENCE

01/02/2023 - CURRENT Navi Mumbai, India

Logistics Manager A R GOLD Pvt Ltd.

Key Responsibilities:

- Created and managed schedules for smooth logistics operations.
- Managed stock in/out processes, transfers, and deliveries.
- Supervised inbound shipping activities, ensuring efficiency.
- Handled customer issues, improving customer experience and resolving complaints.
- Managed the timely delivery of imported items.
- Coordinated logistics tasks, including product receiving, inventory management, and delivery.
- Planned and supervised shipments from start to end-user.
- Coordinated with warehouse staff for proper storage and distribution.
- Monitored and reported on transportation costs.
- Ensured proper filing of shipping documents.
- Conducted regular safety audits on equipment

01/08/2018 - 01/06/2022 Dubai, United Arab Emirates

Logistics Manager Al Abbar Architectural Glass & Alum LLC
[Dubai, UAE]

Key Responsibilities:

- Prepared dispatch plans and ensured timely material movement.
- Managed end-to-end warehousing operations focusing on safety, quality, and customer service.
- Coordinated with supply planning teams for dispatch requirements.
- Managed inventory levels, purchasing supplementary materials as needed.
- Maintained quality control at receiving areas and supervised inspections.
- Enhanced team productivity through effective management and motivation.
- Conducted physical inventories and maintained accurate stock records.

01/11/2016 - 01/07/2018 Pune, India

Warehouse manager RGM Engineers Pvt Ltd [Pune, India]

Key Responsibilities :

- Responsible : For overseeing the efficient receipt, storage, and dispatch of a wide range of goods, managing **warehouse** staff.
- Inventory management: Ensuring that the company's inventory is easy to locate and manage.



- Shipping and receiving: Overseeing the shipping and receiving operations of the warehouse.
- Safety: Implementing and overseeing security operations, and ensuring the safety of staff and equipment.
- Staff management: Motivating and disciplining staff, and ensuring that deadlines and protocols are met.
- Documentation: Maintaining accurate records of warehouse activities.
- Fleet management: Maintaining awareness of the condition and location of fleet vehicles.
- Time management: Prioritizing tasks based on urgency, requirements, and how long they may take to complete.
- Communication: Communicating quickly and accurately, both verbally and in writing.
- Leadership: Creating a positive work environment through clear instructions, delegation, feedback, and coaching.
- Critical thinking: Assessing the impacts of decisions on team members and operations.

01/11/2006 – 07/10/2016 Dubai, United Arab Emirates

Inventory Controller & Warehouse In-charge Al Abbar Architectural Glass & Alum LLC [Dubai, UAE]

Key Responsibilities:

- Tracked and controlled inventory levels.
- Planned warehouse layout and supervised material sorting and stacking.
- Created purchase plans and replenished stock as needed.
- Managed stockyard operations and transportation of goods.
- Segregated scrap materials and managed their disposal.

11/03/2004 – 12/04/2006 Navi Mumbai, India

Accountant Sangita Kadam & Company Chartered Accountants [Navi Mumbai, India]

Key Responsibilities:

- Managed day-to-day financial transactions.
- Prepared financial statements, balance sheets, and profit and loss accounts.
- Filed income tax, service tax, and TDS returns.
- Conducted tax and internal audits.
- Reconciled account receivables and payables.

EDUCATION AND TRAINING

01/03/2001 – 01/03/2004 Mumbai, India

Bachelor of Commerce (B.Com) Mumbai University – March, 2004

DIGITAL SKILLS

LinkedIn | Microsoft Office | Google Docs | Outlook | Zoom | Microsoft Excel | Microsoft Powerpoint | Office Automation & DTP Certification | Advance Diploma in Computer Hardware Technology | MS-Office, MS-Outlook & Email, Internet, Tally 4.5 & 6.3, GP

MS-OFFICE, MS-OUTLOOK & EMAIL, INTERNET, TALLY 4.5 & 6.3, GP