



AISHA MUHAMMAD
AKBAR KAIM KHANI

Contact Details

Mobile: 0523430773
aishakk430@gmail.com
Dubai

Personal Details

Father Name: Muhammad Akbar Kaim Khani
Date of Birth : 02 February 1995
Gender : Female
Nationality : Pakistan
Religion : Islam
Passport No : QR1334052
Visa Status : Residency
Visa Expiry : 10/10/2024

Computer Skills

Microsoft Excel (Data Analysis)
Microsoft PowerPoint
Adobe Photoshop
Basic Computer
Basic Computer Hardware
Installation Concept
Software Installation

Objectives

Intend to build a career with leading corporate hi-tech environment with committed and dedicated people, which will help me to explore myself and realize my potential. Willing to work as a key player in challenging and creative environment.

Work Experience

November 2022 – Till Date.

Cashier in Day-To-Day Hypermarkets L.L.C (Dubai)

- Handling Cash, Credit, or checking transactions with customers.
- Greeting customer's and informing them about new offers.
- Scanning good's and collecting payment.
- Checking pricing to ensure its correct.
- Counting money in cash drawers at the beginning and end of the shifts to ensure that amounts are correct and that there is adequate change.
- Making sales referrals, cross-selling products and informing customers about new ones.
- Maintaining clean and tidy checkout area.
- Keeping reports of transactions.
- Processing returns and checking to see if items are damaged.
- Answering customer's questions and directing them to customer service counter if answer doesn't solve the issue.

January 2019 – December 2021

I.B British School Pakistan.

- Teacher at private school in Pakistan Sindh Tando Allah Yar.
- As a computer teacher in Pakistan.

March 2020 – December 2021

Language Known

English

Urdu

Sindhi

Hobby

Photography

Cooking

Currency notes & Foreign
Money collecting

Reading Novels

Listening Music

Participation in Events

- 4 Days in Active Citizen Workshop.
- 1 Day seminar of Tolerant Youth Workshop.
- 1 Day seminar of Career counseling from YLF (Young Leaders Forum)
- 3 Days training of CV writing & Interview skills training by ILMDOST.
- 1 Day training workshop on Visual Archaeology & Contribution.
- 1 Day in recognition of outstanding volunteer service.
- 6 months in female awareness and hygiene survey.
- 10 Days workshop excavation season Bhambore site 2020 field work with Pakistan & Italian Team.

Education

Master of Archaeology – 2021

University of Sindh Jamshoro Pakistan.

- Major in field work, Culture Heritage Management (CHM)
- Islamic civilization, Religion of south Asia & Roman civilization.

Bachelor of Anthropology and Archaeology – 2018

University of Sindh Jamshoro Pakistan.

- Major Economic Anthropology.
- Archaeology/Civilization
- Minor English, Introduction to human psychology, Statistical analysis of field data, Sociology of Pakistan.

Higher Secondary Certificate (HSC) Part I & II – 2015

Board of Hyderabad Pakistan.

- Percentage: 62.90%
- Grade: B

Secondary School Certificate (HSC) Part I & II – 2013

Board of Hyderabad Pakistan.

- Percentage: 76.58%
- Grade: A

Diploma Certificate Trade Testing Board Sindh Karachi

- 6 Months diploma in computer in C.I.T.