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Uae, Dubai

PERSONAL

DETAILS

Date of birth

06/06/1998

Nationality

Eritrean

Marital status

Single

SKILLS

Communications

Management

Creativty

Data Entry

Microsoft Office Suite

Time Management

LANGUAGES

Eritrean

English

Arabic

Ayman Abdu

CUSTOMER SERVICE / DATA ENTRY

ABOUT ME

I am Diligent and fast learner with experience of working as part of a team in busy environment. quickly adaptable to any situation, multitasking, and able to establish good working relationships with a range of different people. OBJECTIVE To Secure a responsible career opportunity to fully utilize my training and skills, while making a significant contribution to the success of the company.

WORK EXPERIENCE

Customer Service

OIA Beach Resort / Jeddah / Apr 2020 – Feb 2022

- Consistently met or exceeded daily data entry targets, achieving 100% productivity
- Implemented data validation protocols to ensure data integrity and minimize errors

Data Entry

Coral Beach Resort / Jeddah / Jun 2018 – Jun 2019

- Consistently exceeded sales targets by 15% through effective communication and problem-solving skills.
- Built strong customer relationships resulting in a 30% increase in customer retention.
- Trained and mentored new customer service representatives, resulting in a 50% decrease in onboarding time.
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Event Organizer

Jeddah Formula F1 / Jeddah / Nov 2021 – Dec 2021

Event Organizer

Gala Blue / Jeddah / Aug 2019 – Sep 2019

- Seasonal

Vip Guests Driver

Durrah Al Arous / Jeddah / Mar 2017 – Jun 2017

- Provided exceptional transportation services for VIP guests
- Created a positive and welcoming atmosphere for guests

Operation Team Member

Aramex / Jeddah / May 2016 – Aug 2016

Delivering and Arranging Shipments

EDUCATION

High School

Eritrean Intrenational School / Jeddah / 2020

Mid School

AL Nujoom International School / Jeddah / 2012

British Curriculum (Cambridge)