

# Mohamed Aymen Angliz

Stock management – Senior Warehouse Auditor



## PERSONAL DETAILS

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Tunisia  
25/10/1982

## LANGUAGES

English   
Frensh   
Arabe

## SOFTWARE SKILLS

- MS Offiice.
- Softaware
- Word
- Excel
- powerpoint

## HOBBIES

- Travel
- Football
- Benevolent
- Swimming

## PROFILE

Innovative and results driven manger with 18 years experience management in stock management with multiple certifications and vast knowledge of process improvement possibilities. Well versed in Quality systems and auditing from ISO to AS9100. To obtain employment with a growth-oriented business, which will engage my past and present capabilities and for the development of additional skills leading to further advancement opportunities.

## WORK EXPERIENCE

Stock manger, senior warehouse executive

**YKH RETAIL ( Chargaia 2 Tunis,tunisia) | 2017 – CUURENT**

- Prepare and complete orders for delivery or pick up according to schedule ( load,pack, wrap, label, ship).
- Receive and process warehouse stock products (pick,unload,label;store)
- Brand promotes and protects the brand identity.
- Keep a clean and safe working environment and optimize space utilization.
- Complete diary logs into inventory.
- Formulate trade marketing strategy across categories of skincare vaping...
- Report any diserepancies.
- Online advertising and promotions magazine advert and advertorial.
- Communication asserts the warehouse security as well as security of a loading dock and adjacent areas preventing theft...
- Manage the reception of goods that will be stored in the warehouse.
- Prepare the shipments and help with loading the outgoing items on tracks.
- Prepare the work schedule for warehouse workers maintain and follow the safety.
- Protocols for workers and equipment.
- Recruit and terminate personnel communicate with partners to determinate the incoming and outgoing times of the new items, while efficiently managing space and inventory.
- Communicate and cooperate with supervisors and coworkers.
- Operate and maintain preventively warehouse vehicles and equipements.
- Perform inventory controls and keep quality standards high for audit.
- Follow quality service standards and comply with procedures,rules and regulations.
- Proper disposal of waste.

Sales and Administrator coordinator on board,  
Tunisia.

**HAMILA DUTY FREE (chargaia 2,tunis,Tunisia) | 2004 – 2017**

- Process orders via email or phone.
- Monitor product order shipment to ensure on time delivery to the ship.
- Check data accuracy in orders and invoices.
- Contact clients to obtain missing information or answer.
- Maintain and updates sales and customers internally.
- Ensure sales targets are met and report any deviations.

- Stay up to date with new products and features.
- Managing smooth communication between internal departments and relevant external stakeholders.
- Provide outstanding customer service to passengers to improve their satisfaction and relationship with the company.
- Easily developed rapport with passengers ,quickly assessing needs and responding effectively to pressure and deadlines.
- Monitor product order shipment to ensure on-time delivery to the ship.
- Coordinate ,analyze and improve customer service functions to meet company goals.
- Held accountability for entering the data on system and earned experience in MS office ,excel,word and powerpoint.
- Take advantage of all opportunities (in summer) to get more sales (ex:july 2012 on board C/F TANIT we reached 97650€.00 in one trip : tunis/Marseille/tunis realized from 07/07 to 09/07/2012 with 2200 passengers.
- Works closely with the branch manager to deliver strong customer sales and service.
- Comply with operational policies and procedures to achieve sales objectives.
- Assist branch manager in monitoring or implementing compliance measures.
- Coordinate operational activities within the branch to ensure satisfactory passing assessments and operational audits.
- Ensure the cleanliness of goods and equipment used for the purpose.
- Cash,stock,inventories and computer management.
- Establish good communication with passengers /customers and advise them.
- Selling goods and advising passengers of any allowance restrictions in force at their destination.
- Stop the cash register and make accounts of the stock and recipe each entry to the port.
- Appear decent in working more than 10 hours a day.

## CERTIFICATES

### learning QHSE in management through company 2019

**QHSE Certificate in Quality Management ISO 9001: Internal Auditor in Management.**

Tunisian Engineering Groupe TEG | 2019 – 2019

## PROFESSIONAL STRENGTHS

- Customer service professional with rich experience in.
- Highly motivated individual with analytical mindset and good collaboration skills.
- Results oriented in delivering and exceeding expectations in highly volatile business environment.
- Posses excellent communication and organizational skills.
- Capacity to influence work environment while developing systems and people.

