

AYOOB ABOOBAKKAR



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0559984628

ABUDHABI, AL ZAHIIYA

6th July 1991

Indian

Married

UAE LIGHT VEHICLE (MANUAL)

W8839979

ADDAINE(DIPLOMA COMPUTER HARDWARE NETWORK), ACCEL IT ACADEMY

2011 – 2012 | THRISSUR, INDIA

**Higher Secondary School,
Government School of Kerala**
INDIA

Professional Experience

NASEEM OIL INDUSTRY, SUPERVISOR

2021 – 2023 | PORT BLAIR, INDIA

- Supervision of site activities
- Monitoring and leading site employees
- Deals with Cash handling and deposit through CDM
- Track weekly, monthly and quarterly performance report and sales metrics
- Communicating and reporting with Superior management.
- Managed staff rotas, planning workloads effectively and strategically.
- Offered instruction, coaching and motivation for enhanced team morale.
- Performed thorough quality and safety checks, ensuring all specifications were strictly adhered.
- Maintained documents and records to comply with internal policies and external

ADNOC DISTRIBUTION, Sales Attendant

2016 – 2021 | ABUDHABI, UAE

- Interact with customers and giving quality service
- Dealing with cash and noncash payments
- Managing fuel and stock deliveries
- Ensure safe use of equipment and schedule regular maintenance
- Prepare daily reports of fuel, oil and accessory sales
- Keeping forecourt and service areas clean and tidy
- Ensuring coworkers are working with maximum safety of standard ADNOC HSE fuel operation system.
- Completed purchases with cash, credit and debit payment methods, providing customer receipts for reference.
- Assisted customers with product selection and sales, recommending items to increase transaction value.
- Supervised junior staff activities and kept shop operational.
- Documented stock count and operations to track usage and procurement.

Customer service	● ● ● ● ●
Communication	● ● ● ● ●
Supervision	● ● ● ● ●
Time managemen	● ● ● ● ●
Mathematical Skill	● ● ● ● ●
Route logs	● ● ● ● ●
GPS and route planning	● ● ● ● ●
Store maintenance	● ● ● ● ●
Creative problem solving	● ● ● ● ●
Complaint handling	● ● ● ● ●
Sales expertise	● ● ● ● ●

DOMINOS PIZZA, Customer delivery driver

2013 – 2014 | BAHRAIN

- Managing the store: Ensuring smooth store operations, including inventory management, staff scheduling, and maintaining cleanliness and hygiene
- Customer service: Handling customer inquiries, taking orders, and ensuring timely and accurate deliveries
- Delivery driver: Performing food deliveries to customers, following traffic rules and safety guidelines
- Staff supervision: Supervising and training delivery drivers and store staff, ensuring they follow company policies and procedures