

BABITA BHANDARI

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CASHIER & WAITRESS

Professional summary

To be able to have an opportunity to practice and conduct my acquired skill and knowledge in a manner compatible with the dignity of my profession, and to be able to meet new challenge that would promote constant learning and professional maturity.



PROFESSIONAL EXPERIENCE.

- worked as a Cashier for the period of October 9 2020 to November 25th 2022
- Well experienced as a Cashier and sales girl and expert to work
- Worked as a Waitress at Himalayan Restaurant in Nepal for 02 years.

DUTIES AND RESPONSIBILITY AS A CASHIER

- Welcoming customers, answering their questions, helping them locate items, and providing advice or recommendations.
- Operating scanners, scales, cash registers, and other electronics.
- Balancing the cash register and generating reports for credit and debit sales.
- Accepting payments, ensuring all prices and quantities are accurate and providing a receipt to every customer.

DUTIES AND RESPONSIBILITY AS A WAITRESS

- Greet and escort customers to their tables.
- Present menu and provide detailed information when asked (e.g. about portions, ingredients or potential food allergies).
- Prepare tables by setting up linens, silverware and glasses.
- Inform customers about the day's specials.
- Follow all relevant health department regulations.
- Provide excellent customer service to guests.

PERSONAL DETAILS

- Nationality : Nepal
- Language Known : Hindi, English, Nepali
- Marital status : Single
- Gender : Female
- Passport No : PA0488643
- Date of birth : 27-10-1995
- Religion : Hindu
- Visa Status : Visit Visa
- Visa expiry : 10-02-2024

SKILL HIGHLIGHTS.

- Working under stressful conditions.
- Good Client management skills
- Adapting speedily to varying conditions.
- Accepting challenges
- Time management
- Speedily Learning Skills.
- Self motivated and result oriented approach
- Excellent written and verbal communication
- Inter personal skills

TECHNICAL SKILLS

- Knowledgeable in Microsoft Office Applications (Word, Excel & PowerPoint)
- Knowledgeable on social media online business trends

EDUCATION

- Education qualifications: 12 clear Faculty: commerce
- High School from Nepal Public Examination Board

I do hereby certify that the above information is true and correct to the best of my knowledge
Applicant