



PROFILE

Dedicated professional with a diverse skill set and a strong educational background in both finance and human resource management. Possessing one year of hands-on experience in accounting alongside a comprehensive understanding of financial management through completion of an M.com in Finance. Equipped with a diploma in Human Resource Management, combining expertise in finance and HR to offer a well-rounded perspective in organizational operations.

LANGUAGES

ENGLISH



MALAYALAM



HINDI



SKILLS

MS OFFICE SUITES



TALLY ERP



FINANCIAL REPORTING



TEAM LEADING



COSTING



COMMUNICATION



BIBIN BABU

MCom Graduate

+971 528269259

bibinbabu2414@gmail.com

<https://www.linkedin.com/in/bibin-babu-554326200>

WORK EXPERIENCE

2021-2022

WELLDROID

TECHNOLOGY PVT LTD

Worked as an accountant in welldroid technologies, calicut from 2021-2022. Prepare day book, maintain ledger, preparation of cash flow and fund flow statement, costing, taxation.

2022-2023

TEAM IMPACT (OPC)

Worked as a sales associate in IMPACT TRIVANDRUM, Achieve daily sales target, cold calling, generation of new leads, application of new marketing strategy, exploring new market

EDUCATION

2021-2023

**Master of commerce
University of kerala**

**2023-Diploma in human resource
management**

Welldroid calicut

2018-2021

**Bachelor of commerce
University of kerala**

PROJECTS

I HAVE DONE A DETAILED STUDY ON CORPORATE SOCIAL RESPONSIBILITY OF IREL TOWARDS ITS EMPLOYEES IN KOLLAM

I HAVE DONE A DETAILED STUDY ON POPULARITY OF NATIONAL PENSION SCHEME WITH SPECIAL REFERENCE TO KOLLAM DISTRICT

PERSONAL INFO

Date of Birth : 14/03/2000

Martial Status : Single

Nationality :Indian

Passport No: Y8500806

INTERNSHIP

TWO MONTH INTERNSHIP IN HR DEPARTMENT AT N S
Co OPERATIVE HOSPITAL KOLLAM,KERALA,

TWO MONTH INTERNSHIP IN CUSTOMER SERVICE
DEPARTMENT IN GEORGE MAIGO KOLLAM,KERALA,

KEY INTEREST AREA

MAINTENANCE OF DAY BOOK AND LEDGER

MAINTAIN CASH AND ACCURATELY RECORD CASH TRANSACTION

PREPARATION OF CASH AND FUND FLOW STATEMENT

PREPARATION OF PURCHASE AND SALES REGISTER

DECLARATION

I hereby declare that the information furnished above is true to that of my knowledge and belief. Given an opportunity to serve in your esteemed organization, I will prove to be an asset to the organization with my sincere diligent hard work.

BIBIN BABU