

BINU MATHEW

ACCOUNTANT

Dedicated Accountant in Manage role involves Accounts Payable and Receivable, supporting the business involves generating financial entries, Invoicing processing and payments, reconciling control, and ensuring timely reporting on SAP Erp



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Burjuman, Dubai, UAE

WORK EXPERIENCE

ACCOUNTANT

LULU Group International

11/202 - Present

Dubai, UAE

Description

- Maintaining the Accounting activities of the department on SAP ERP and handling the activities including daily revenues and payments.
- Accounts receivable (AR) and payables (AP) handled by Monthly reconciliation of G L with vendor statements through posting of invoices and GRV, purchase order.
- vendors accounts Monitor and reconcile documentation and VAT compliance while proceeding invoice.
- Prepares various Daily-Monthly- financial statement and Monitor the branch's financial reports to Head office.
- Perform regular account reconciliations and resolve discrepancies and Maintain accuracy of general ledger.
- Assist senior Audit teams and ensure timely and accurate month-end and year-end closing, Budgeting, P&L statement and Balance sheet preparation.
- Prepare and analyze aging reports to identify past due accounts and prioritize payable efforts also Maintain up-to-date vendor records.
- Process and Ensure transactions all Intercompany transaction recorded timely and reconciliation of intercompany accounts for all group of companies

JUNIOR ACCOUNTANT

Cordila Infrastructure Pvt. Ltd.

05/2020 - 09/2022

Kerala, INDIA

Description

- Daily and Monthly account reconciliation for the station is completed Perform earliest, examinations.
- Review any quantity with differences with managers. Review any cost variances with the commercial team
- Reconcile payments against supplier statements of account.

EDUCATION

MASTERS IN COMMERCE- FINANCE

Mahathma Gandhi University

07/2018 - 03/2020

Kerala, INDIA

DIPLOMA IN FINANCIAL ACCOUNTING

Kerala State Rutronix

01/2018 - 06/2018

Kerala, INDIA

BACHELORS IN COMMERCE- FINANCE

Mahatma Gandhi University

06/2014 - 03/2017

IKInKerala, INDIA

KEY SKILLS

Financial Accounting and Documentation

General Ledger Control Accounts and Payroll

Master management

Revenue Accounting

Cash reconciliation and credit control

Review cost Variance

Financial Reporting

Invoicing

support to vendors

communication skills

SOA Preparation

Inventory Management & Report

Interpersonal and Organizational skills

Financial statements

Assist Month-year end closing

Accounts Payable and Accounts Receivable

Ability to meet deadlines independently

Computer skill- SAP Erp, MS-office word-Excel-powerpoint, G sheet, Tally Erp, Adobe, Outlook.

LICENSE AND CERTIFICATES

UAE Driving License-4736669 (07/2024 - Present)

- Place of Issue : **Dubai**

ACHIEVEMENTS

National Cadet Corps 'A ' certified by Ministry of Defence, Government of India (07/2010 - 07/2012)

LANGUAGES

English



Hindi



Malayalam



OTHER DETAILS

Passport Number: T1822116

Visa status: Resident visa

visa expire: 07-12-2024

Martial status: Single

Date Of Birth: 22-03-1997