

BINU MATHEW

ACCOUNTANT- SAP Erp Expert

Dedicated Accountant in Manage and maintain everyday financial procedure with years of experience providing Accounting support to the team on technical and operational matters.



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WORK EXPERIENCE

ACCOUNTANT

LULU GROUP INTERNATIONAL - UAE

11/2022 - Present

Dubai, UAE

Description

- Maintain accurate and up-to-date financial records Enter financial transactions into the accounting system and preparation of financial statements in SAP Erp.
- Accounts receivable (AR) and payables (AP) handled independently, as well as ensuring VAT compliance and validation while processing local supplier invoices, both PO and NPO based.
- Prepares Assist in the development, analysis, and distribution of daily, weekly, and monthly reports on business performance and provides recommendations based on findings and audit.
- Maintain General ledgers (GL), statements and accounting policies, procedures and standards take appropriate action.Support and prepare recommendations as related to the company's financial operational requirements.
- Assist finance teams with month-end and fiscal year-end closings. Journal entries must be transferred to the General Ledger and posted.
- Support for managing inventory posting, reconciliations, and alignment across systems and analysis, scheduling, and data for internal and external Audit

JUNIOR ACCOUNTANT

Cordila Infrastructure Pvt. Ltd.

05/2020 - 09/2022

Kerala, INDIA

Description

- Daily and Monthly account reconciliation for the station is completed Perform earliest, examinations, balances, and verifications on system source data.
- Assist in analysing financial data and generating reports and Provide support in identifying financial trends
- posting journal entries in GL and maintain ledger entries in an accurate, maintain receivable and payable.

EDUCATION

MASTERS IN COMMERCE- FINANCE

Mahatma Gandhi University

07/2018 - 03/2020

Kerala, INDIA

DIPLOMA IN FINANCIAL ACCOUNTING

Kerala State Rutronix

01/2018 - 06/2018

Kerala, INDIA

BACHELORS IN COMMERCE- FINANCE

Mahatma Gandhi University

06/2014 - 03/2017

Kerala, INDIA

SKILLS

Accounting And Documentation

General Ledger Control Accounts and Payroll

Retail Accounting

Financial Analysis

Internal & External Communication

Invoice processing

SOA preparation

Cash Management

Inventory Management

Management Information System (MIS) &Integrity

Budgeting and Supervision

Reconciliation & Review

Accounts Payable and Accounts Receivable

UAE VAT Knowledge

Purchasing

Vendor Invoice Management (vim)

Financial record keeping

problem solving

Computer - SAP Erp, MS-office word-Excel-powerpoint, Quick book, Tally Erp, Adobe, Outlook

PERSONAL PROJECTS

A STUDY ON CUSTOMER SATISFACTION TOWRDS ROYAL ENFIELD (01/2017 - 03/2017)

ACHIEVEMENTS

National Cadet Corps 'A' certified by Ministry of Defence, Government of India (07/2010 - 07/2012)

LANGUAGES

English	●	●	●	●	●
Hindi	●	●	●	●	●
Malayalam	●	●	●	●	●
Tamil	●	●	●	●	○

OTHER DETAILS

Passport Number: T1822116

Visa status: Resident visa

visa expire: 07-12-2024

Martial status: Single

Date Of Birth: 22-03-1997