



BIJU CHETTY KIZHAKKE VEEDU

CONTACT

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PERSONAL DETAILS

Date of Birth : 23/03/1985
Nationality : India
Marital Status : Married
Gender : Male
Religion : Hindu

PASSPORT DETAILS

Passport No : S3137772
Date of Expiry : 26/07/2028
Visa Status : Visit Visa

LANGUAGES KNOWN

English
Hindi
Malayalam

SKILLS

- ✓ Good health condition.
- ✓ Time management skills.
- ✓ Basic cleaning and maintenance skills.

OBJECTIVE

Seeking for substantial responsibility where my past and varied experience would be fully utilized in a career opportunity and where making a significant contribution to the success of my employer which will again me a career advancement opportunity.

EXPERIENCES

- Worked as a Sales executive in **T.Choitram Super Market UAE** for period of 2 Year
- Worked as a Store keeper in **Sana Modern Tiling Trading Ilc UAE** for period of 1 year
- Worked as a Store keeper and Administration Asst. in **ESSEL PROJECTS PVT.LTD** at Raipur(Chattisgarh) in the period of 2 year

RESPONSIBILITIES

- Responsible for customer satisfaction and maintain customers. Communicate with clients. Responsible for Initial consultation.
- Primary responsibilities. Managed all aspects of Electrical products including
- Very responsible for cash and journal entries. The end of the month calculating the amounts and courepting the accounting journals.
- communication with clients. Responsible for Initial client consultation and ideation stage, Site optimization and final Programming the Store items and updating the Labor attendance and GRN Entries
- System Assembling, maintaining the computer and Customer Service.

EDUCATION

- S.S.L.C Passed Kerala Board of Public Examination. March 2000
- PLUSS TWO Passed University of Kerala March 2002
- ELECTRICAL ENGINEERING (ITRC Wireman) February 2004
- DIPLOMA in Computer Hardware and Networking

DECLARATION

I hereby declare that above given information is true and correct to the best of my knowledge and belief.

BIJU CHETTY KIZHAKKE VEEDU