



BIPIN JOSEPH

CHARTERED ACCOUNTANT (ICAI)

+971 54 529 9392

bbinsplash@gmail.com

Dubai, UAE

SKILLS

- Auditing
- Financial Management
- Taxation
- Analytical and reasoning
- Costing
- Ms-Excel
- Perseverance
- Team Work

LANGUAGES

- English
- Hindi
- Malayalam

INTERESTS

- CFA
- Outdoor Sports
- Reading
- Learning

SUMMARY

A highly organized and resourceful Chartered Accountant with experience in Big 4 Audit Firm(KPMG) and Finance Department of AED 3 Billion revenue generating Company. Experience in fast paced working environment, having relevant skills in financial control, audit and account management with the ability to coordinate and co operate with others for ensuring results to the organization.

EXPERIENCE

FINANCE EXECUTIVE / ASSISTANT FINANCE MANAGER

Life Pharmacy Group, UAE

November 2021 – Still Working

- Direct Reporting to the CFO & Top Management Team.
- Key KPIs includes Annual Budget ,Monthly MIS,Financial Feasibilities for Projects.
- Implemented SOP for various departments including Finance.
- Preparation of Business Plans and Other Expansion Plans.
- VAT Return Filing of the Group and other Tax Related Matters.
- Actively involved in book closing of Retail division as well as Clinic Division.
- Took Part in Acquisition of 3 Business Entities.
- Preparation of Adhoc-Reports to Core Management.
- Leading the Stock Audit Team of the Company.
- Actively involved in the 4 Verticals of the Company(Retail Pharmacy Chain, Clinics, Optics and Indian Operation).
- Supplier Payments, Other Income, Volume Rebates.
- Handled Indian Operations of the Group.
- GST Compliance, TDS Compliance, Statutory Audit Compliance.

ASSOCIATE 2 (US AUDIT SUPPORT TEAM)

KPMG GDC Private Limited

July 2021 – October 2021

- Conducting Real time and Post Delivery Review of financial statements as per US GAAP..
- Supported US Onshore team with the Centralized suite of services.
- Ensuring quality submission of deliverables by the GDC to the US Engagement Team by constant monitoring and risk management techniques. Any discrepancies noted were timely communicated to the Managers.
- Actively took part in firms strategic initiatives and innovative programs.

AUDIT MANAGER

P.J Joseph & Co, Chartered Accountants

January 2020 – June 2021

- Leading the audit service delivery and ensure that works are completed on a timely basis.
- Ensuring financial statements are prepared as per the statute and conducted audit as per Auditing Standards.
- Conducted Statutory Audits as per Companies Act 2013 ,GST Audit(VAT Audit),Income Tax Audit Bank Audit ,Audit of NBFC, Foreign Contribution Regulation Audit ,timely filing of TDS and TCS Returns. As an Assistant Audit Manager of the firm proper trainings were given to staffs on timely basis for improving quality of work.

AUDIT ASSISTANT

P.J Joseph & Co, Chartered Accountants

January 2018– December 2019

- Lead Tax and Companies Audit assignments of multiple clients.
- Ensured proper preparation and documentation of audit working papers.
- Ensured Monthly/Quarterly GST compliance of clients.
- Tax and Statutory audit of a wide range of entities.
- Assisted in statutory branch audits of Nationalized Banks
- Performed NBFC Audit.

EDUCATION

Chartered Accountant

Institute of Chartered Accountant of India

CPT(June 2013)

IPCC (May2014)

FINAL (November 2019)

52.12%

All India Senior Secondary Certificate Examination

Placid Vidya Vihar Changanacherry - 2011- 2013

Commerce with Maths

95.60%

All India Secondary School Examination

Georgian Public School Edathua - 2010 – 2011

95%

ACHIEVEMENTS / PAPER PRESENTATION

- School Topper in AISSCE 2013 Exam.
- Sahodaya (Regional) Topper in Maths with 99 Marks in AISSCE 2013.
- Won the best presenter award for Advanced ITT Program conducted by ICAI Trivandrum.
- Captained the school volleyball teams and represented the school volleyball team at the various levels and School Sports Champion during 2011-12 and 2012-13.
- Seminar on Impact of changes in Tax Laws on charitable
- Paper presentation on “Blockchain Technology and the Impact of Blockchain on Audit” at the MCS program of the ICAI.

DECLARATION

I do declare that the above furnished facts are true to the best of my knowledge and belief.