



Barun Bikram Adhikari

CONTACT

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🚩 Nepalese

SKILLS

Sales and marketing
Financial executive
Proficient in communication
Expert in using excel and others websites related to sales

LANGUAGES

Nepali:



Native

Hindi:



Fluent

English:



Fluent

PROFESSIONAL SUMMARY

Loyal employee with solid understanding of training and mentoring employees. Dedicated team player, proactive and hands-on in task completion. Resourceful employee with outstanding knowledge to develop and maintain healthy customer pipeline. Consistently works to attract new business opportunities. Talent in administrative oversight, recruitment processes and customer service improvements. Energetic employee well-versed in strong communication and organisation skills. Seeks solutions to problems and applies extensive analytical knowledge to findings. Adept at multi-tasking, leading group discussions and managing projects.

WORK HISTORY

Accountant 09/2020 - 12/2023
Saasha restaurant - Kathmandu, Nepal

- Accurately documented all cash, credit, fixed assets, accrued expenses and line of credit transactions.
- Reviewed and processed employee expense reports and vendor invoices for payment.
- Reconciled accounts from income and expense data to net worth and assets.

Medical equipment suppliers 02/2019 - 11/2020
Capital enterprises - Kathmandu, Nepal

- Consistently exceeded sales targets, training staff to successfully upsell customers.
- Researched and applied proven marketing techniques to drive sales.
- Evaluated products to select mix meeting current customer demand.
- Formulated marketing and advertising strategies for continuous business growth.
- Negotiated buying conditions and sales contracts to secure lucrative deals.
- Followed industry trends and set pricing strategies to maximise business returns.

Teaching 02/2018 - 10/2018
Valley public higher secondary school - Kathmandu, Nepal

- Modernised syllabus, updating with current research, new techniques, and latest findings to improve relevancy.
- Contributed to department and faculty meetings to continuously assess and improve internal practices.
- Coordinated laboratory experiments for students to test in-class theories.

EDUCATION

Schooling, 01/2000 – 01/2010

Shree sarswoti secondary school – Morang

High School: Science, 01/2010 – 01/2013

Shikshadeep higher secondary school – Biratnagar, Morang

Bachelor Degree: Chemistry, 01/2013 – 01/2019

Trichandra multiple campus – Kathmandu