

SHAIK BAVAJAN

 <https://www.linkedin.com/in/bavajan-shaik-94350b1b9>

 bavajanshaik16961@gmail.com

 +918143148617

SKILLS

Basic accounts
staff management
Company Drivers Salary
Budget Management
Payment collection
Month-end reporting Customer
service skills
Self motivated
Team work

LANGUAGES

English - Intermediate
Urdu - Native
Telugu - Native
Hindi - Professional

ADDITIONAL INFORMATION

Passport - Yes
Driving license - No

CERTIFICATIONS

Best Volunteer Award - 2 times

WORK EXPERIENCE

Accounts manager, 01/2023-Current
Vijaya Popular Transport and logistics
Vijayawada, India.

Relationship manager, 07/2022-09/2022
DVG advisory private limited Bangalore,
India.

Ward volunteer, 08/2019-07/2022
Government of Andhra Pradesh
Madanapalle, India.

Field sales Partner, 03/2020-04/2021
Amazon, Madanapalle, India.

EDUCATION HISTORY



10th class: SSC, 04/2011 Municipal urdu
high school, Madanapalle.

12th Class: Maths, Physics And
Chemistry, 06/2011-05/2013
Sri siddhartha Junior college,
Madanapalle.

Diploma in Computer Applications Ms
Office, Typing, 02/2014 11/2014 Andhra
Pradesh Urdu Academy, Madanapalle.

D. Ed (Diploma In Education):
Elementary Teacher Training, 12/2014-
12/2017
Mynuddin elementary teacher training
college, Giddalur

PGDCA: Life Skills, Personality
Development, Typing, MS Office,
03/2022-07/2022
Satsang Skills Development center-
Madanapalle