



**Bhanupriya**  
**V**

**Accountant**

## **Contact**

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-  priyabhenu21tej@gmail.com
-  Dubai, UAE

## **PERSONAL INFORMATION**

- Date of birth : 21/05/2003
- Gender : Female
- Nationality : India
- Marital status : Married
- Visa status : Employment Visa
- Language : English, Telugu, Kannada

## **EDUCATION**

### **Bangalore North University**

- B Com

### **SKILLS**

- Accounting
- Corporate Finance
- Reporting Skills
- Reporting Research Results
- Financial Data Entry Management
- Basic Math
- Accuracy
- Scheduling and Monitoring
- Problem Analysis and Problem-Solving Skills
- Active Learning
- Clerical Knowledge
- Proficiency in Microsoft Office

## **CAREER OBJECTIVE**

My objectives is to be ultimately a better human being which I believe can be achieved by working in an environment involving continuous learning and challenging situation in very friendly and positive manner.

## **Experience**

### **MS OFFICE**

*Position : Sales ( Brand Promoter )*

*Location : Kolar, India*

*Duration : February 2020 up to March 2023*

### **Duties & Responsibility :-**

- Identified interested and qualified customers in order to provide them with additional information.
- Sold products being promoted and kept record of sales.
- Suggested specific product purchases to meet customers' need.
- Learned about competitor's products consumer' interest and concerns in order to answer questions and provide more complete information
- Recommended product or service improvement to employers.

### **Royal Security & Facility Management Services**

*Position : Accountant*

*Location : Bangalore, India*

*Duration : 11 May 2023 - 01 July 2024*

### **Duties & Responsibility :-**

- Prepare asset, liability, and capital account entries by compiling and analyzing account information
- Document financial transactions by entering account information
- Recommend financial actions by analyzing accounting options
- Summarize current financial status by collecting information; preparing balance sheet, profit and loss statement, and other reports
- Substantiate financial transactions by auditing documents
- Maintain accounting controls by preparing and recommending policies and procedures

## **DECLARATION**

I hereby declare that the above information are true and correct to the best of my knowledge and belief.