



Bibin Varghese

Hardworking employee enthusiastic about learning Sales/Mechanical field inside and out. Pursues opportunities to learn new skills and contribute to group success. Offers strong administrative, relationship-building and problem-solving abilities.

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📍 Dubai, UAE

📅 July 21, 1994

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SKILLS

Soldering

Team Leadership

Problem solving

Communication skill

Proactive thinking



LANGUAGES

English
Full Professional Proficiency

Hindi
Full Professional Proficiency

Malayalam
Native or Bilingual Proficiency

Tamil
Full Professional Proficiency



COMPUTER SKILLS

MS office Tools

MS Teams



WORK EXPERIENCE

Sales Coordinator Colourmart PVT LTD.

02/2021 - 04/2023

Kerala, India

Dealer of Nerolac and Marpol powder supply around Kerala

Achievements/Tasks

- Kept detailed records of sales and customer information in CRM software, updating database regularly to maintain top-notch service.
- improving productivity by increasing customer communication and responding to feedback
- Liaised with customer ,management and sales team to better understand customer need and recommend appropriate solution
- complied client profiles and entered information into operating system.



Sales Assistant Uber INDIA PVT LTD.

11/2017 - 01/2021

Kerala, India

Online food ordering and delivery platform

Achievements/Tasks

- Helped customers locate products and checked store system for merchandise at other sites.
- Assisted customers with prompt and polite support in-person and via telephone
- Remained calm and poised in high-stress, dynamic environment to promote service to customers and staff.
- Established rapport with customers using active listening and interpersonal skills
- Built customer loyalty and retention by delivering excellent service.



Diploma in Mechanincal Engineering Arunachal University, Kerala

06/2014 - 06/2017