

Bilal Ali Shah

Store Manager



Dubai, UAE



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Pakistan

Work Experience

Store Manager

Al Shaibani Specialty Materials LLC
(Kale- Dubai)

JOB Descriptions

- Ensure effective & timely implementation of all logistics daily operational goals inclusive of shipping functions & inventory management.
- Conduct regular inventory audits to identify discrepancies in stock counts while implementing collective measure as needed.
- Utilize scanning system for inbound and outbound deliveries of goods.
- Schedule and arrangement of transportation of goods and ensuring the timely delivery to the designated locations.
- Maintain tracking reports for all inbound & outbound shipments across all locations.
- Enable accurate inventory tracking, producing comprehensive stock report in SAP. (ERP.PACT REVENUE software)
- Maintain daily shipping and receiving schedules.

From Sep-2017
Till Now

EDUCATION

MBA (Master of Business Administration) 3.5 years
Degree Equal M. Phil (2012-2016)

Abasyn University Peshawar Pakistan.

Bachelor of Science (2010-2012)

AbdulWali Khan University. Pakistan

Technical Education:

Microsoft Office Project (Excel, Word, Power point, Pivot table, Outlook, VLOOK UP)

Microsoft Financial Accounting (Peachtree Software)

AUTOCAD Software Course (2D & 3D) 2. Months



REFERENCE

Available on request.



ABOUT ME

Driven Store Manager with a proven track record at Al Shaibani Specialty Materials LLC (Kale Dubai) excelling in shipping and receiving operations and team leadership. Demonstrated expertise in warehouse logistics and ERP software, significantly improving inventory accuracy and operational efficiency. Skilled in fostering a motivated team to exceed performance targets through effective problem-solving organizational skills.

SKILLS

- Team leadership and motivation.
- Warehouse operation coordination.
- Shipping and receiving of goods.
- Materials handlings.
- Documentations.
- Just in time stock control.
- Order picking and processing
- Stock audit.
- Problems solving

LANGUAGE

- English
- Urdu/Hindi
- Pashtu