



# BIMAL KARKI

## Sales Assistant

I am a hardworking and customer-oriented individual with strong knowledge of mobile phones, accessories, and basic troubleshooting. With experience in retail and sales, I have developed excellent communication skills and the ability to handle customer needs efficiently. I am passionate about technology, quick to learn new products, and always focused on providing great service. I am looking for an opportunity in a reputable mobile shop in Dubai where I can grow professionally and contribute to the team's success.

## Contact

📞 +971 50 898 6405

✉ Karkeebeem@gmail.com

📍 Dubai, UAE

## Education

2015–2019

### Bachelor of Education

Tribhuvan University  
Kathmandu, Nepal

## Language

English ☐

Hindi ☐

Nepali ☐

## Skills

Experience in retail ☐

Corporate sales account ☐

Teamwork ☐

Meeting deadlines ☐

Critical thinking ☐

Creativity Meeting ☐

## Experience

### Sales Assistant

#### BG Electronics

#### Kathmandu, Nepal

2021–2024

- Assisted customers in selecting suitable smartphones, accessories, and SIM packages based on their needs and budget.
- Explained technical features, compared phone models, and provided hands-on product demonstrations.
- Handled billing, POS transactions, and maintained proper stock records using basic inventory software.
- Managed daily shop opening/closing procedures and ensured a clean, organized display area.
- Resolved customer complaints quickly and politely, ensuring customer satisfaction and repeat business.
- Supported minor troubleshooting and setup tasks (SIM activation, app setup, screen protector installation, etc.).

### Mobile Shop Assistant (Trainee)

#### ROHIT MOBILE HOUSE , Sindhupalchok, Nepal

June 2019 – January 2021

- Gained foundational experience in retail mobile sales and device handling.
- Helped organize shelves, stock new arrivals, and prepare devices for display.
- Learned to handle customer inquiries, make product suggestions, and process simple sales under supervision.
- Observed mobile phone repair tasks and basic technical inspections.

## Personal information

Date of Birth. : 12 june 1996

Nationality : Nepali

Gender : Male

Marital Status : Married

## Passport Details

Passport no : 11579255

Issue date. : 23/08/2019

Expiry date : 22/08/2029

## Visa Status

### Visit Visa

## STRENGTHS

- Excellent communication and interpersonal skills
- Strong knowledge of smartphones and mobile accessories
- Fast learner and adaptable to new technologies
- Confident in sales and upselling techniques
- Able to work under pressure and meet sales targets
- Friendly and professional customer service approach
- Basic troubleshooting and mobile setup skills
- Honest, punctual, and team-oriented
- Good understanding of stock management and POS systems
- Multilingual: Fluent in Nepali, Hindi, and good in English

## DECELERATION

I hereby declare that the above-mentioned information is true and correct to the best of my knowledge and belief. I take full responsibility for the accuracy of the details provided in this resume.