



RAFEEK RASHEED

CREW AND MAINTENANCE

PROFILE

To build career in a growing organization more than 7 years , where I can get the opportunities to prove my abilities by accepting challenges, fulfilling the organizational goal and climb the career ladder through continuous learning and commitment.

WORK EXPERIENCE

Mc Donalds- Dubai

2021- PRESENT

Crew and maintenance

- Delivered prompt, friendly customer service.
- Front end cashier/cash handling.
- Assisted with maintaining cleanliness in line with company standards contributed to exceeding standards in all internal quality checks.
- Help new crew members get up to speed with protocols and restaurant practices.
- Maintenance responsibilities for cleaning equipment organization of the product
- cleanness of the store and expiry tracking and expiry checking of the product

Land Mark Group- India

2019 - 2020

Sales Admin

- Process orders via Email & Phone
- Develop Monthly sales Report
- Communicate important feedback from customers
- Maintain and Develop Sales and Customer records
- Ensure sales targets are met and report any deviations
- Check data accuracy in Orders and Invoice
- Handling of sales team, coordination with them in different level of activities
- Merchandise of Products by using POG / PPT

Reliance Communication & Tata Docomo-India

2018 - 2019

Sales Executive

- Handled Broadband Sales Activities.
- Assisted Customer Complaint desk in Broadband department
- Preparation of Sales reports
- Maintain and updated Client database including all activities and opportunities
- Design customized cost effective solutions for client
- Resolving Customer Queries and complaints by taking appropriate action plans.

AL Safeer Electrical Equipments, Ras Al Khaimah, UAE

AC Mechanic - Supervisor

2015 - 2016

Excellent time management skills to ensure appointments and repairs are always done on time or early.

- Complex problem-solving and critical-thinking skills allow for quick diagnosis of air conditioning problems and determining the best course of action for repairs
- Helped clients choose new units that fit their budgets as well as their property needs

CONTACT

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- 📍 India

PERSONAL DETAIL

- **Father's Name:** Mohammed Rasheed
- **Date of Birth:** 7-11-1988
- **Gender :** Male
- **Marital Status:** Single
- **Languages Known:** English, Malayalam & Kannada, Understand Hindi.
- **Nationality:** INDIAN

SKILLS

- Team Player
- Hardworking
- Flexible
- Willingness to accept challenges
- Well Versed in MS-Office Word, Excel, PowerPoint, and Photoshop.

QUALIFICATION

- High School

REFERENCES

- Available upon request

DECLARATION

I solemnly declare that all the above information is true to the best of my knowledge and belief.