



QUDRAT ULLAH

STORE KEEPER

CONTACT

+971 528796057

qudrat13k@gmail.com

Parco jabel ali, Dubai , UAE

EDUCATION

2019 - 2021

THK ACADEMY

- Matriculation

2023 - 2023

POF WELFARE ACADEMY

- DEO (Data entry operator)

SKILLS

- Inventory Management
- Data Management
- Effective team collaborator
- Proficient Shipping Receiving
- Timely Task Completion
- Effective Communication
- Critical Thinking
- Time management
- Efficient dispatching
- Strong Safety Compliance

LANGUAGES

- English (Proficient)
- Urdu (proficient)
- Pashto (proficient)
- Punjabi (Intermediate)

PROFILE

Dedicated storekeeper with 3 years of experience in efficiently managing inventory, processing orders, and ensuring accurate shipping and receiving operations. Proven ability to operate manual forklifts, manage stock levels, and maintain a clean, organized warehouse environment. Strong attention to detail and commitment to safety protocols, contributing to streamlined logistics and satisfied customer

WORK EXPERIENCE

NOON

2024- PRESENT

Picker

- Expert in accurately selecting and assembling customer orders, ensuring correct item quantities.
- Proven ability to pick orders quickly and efficiently, maintaining high productivity.
- Skilled in adapting to different warehouse layouts and processes.
- Strong attention to detail in verifying product codes, quantities, and conditions to meet customer specifications and avoid discrepancies.

Lab Diagnostic System

2020 - 2023

Store keeper

- Proficient in tracking, organizing, and maintaining inventory to ensure optimal stock levels.
- Experienced in picking, packing, and shipping orders accurately and promptly.
- Capable of handling multiple tasks simultaneously in a fast-paced environment.
- Strong ability to work effectively with teams, communicate clearly with colleagues and supervisors.
- Skilled in operating manual forklifts, pallet jacks, and other warehouse machinery, adhering to safety protocols and maximizing productivity.

Stiflex pharmaceutical

2019 - 2020

Filling operator

- Operated and monitored filling machines to ensure accurate and timely production of goods.
- Conducted routine checks on filling equipment to maintain proper functionality and prevent downtime.
- Inspected filled products for defective labeling and packaging.